

**Village of Beech Bottom**

**Council Meeting**

**January 3, 2023 7:00PM**

**Preliminaries:** Pledge to the flag/ prayer by Vice-Mayor Greg Sheperd

**Order/Roll Call:**

Call to order at 7:01PM by Mayor Becky Uhly

**Present:**

Mayor Uhly, Vice Mayor Greg Sheperd, Don Hubbard, Bob Sadler, Sharon Jordan, Bruce Hunter, Recorder Joyce Painter, Matt Chapman Solicitor, Chief Arthurs

**Absent:**

**Visitors:**

Jimmy Willis Brooke County Delegate going to Charleston, WV. will focus on Training, Education, Sports, and Jobs. A discussion was held with Jimmy on the B&O tax laws and the concern for municipalities that rely on that income.

**Minutes of previous meeting:** Reviewed and correction made, motion to accept the minutes as corrected by Bob Sadler, no objections motion carried.

**Correspondence:** Mayor Uhly informed Council that the last inspection on the playground was conducted and all was completed which will release the last 10% of the grant monies.

There is a book available for review on David McKinley and his career for those who are interested.

The Municipal League conference is February 13 and 14<sup>th</sup> if you are interested you need to get registered, currently Mayor Uhly and Don Hubbard will be attending.

Copy of the Waterline extension grant, and the paperwork was submitted by Mayor Uhly.

A copy of BHJ meetings schedule for 2023

**Mayors Report:** attached

**Unfinished Business**

**Consider Update on Alley C**

We have had no update from FEMA

**Consider Water Line extension Grant**

Copy received and filed

**Consider Petition Shelby Lane**

Don Hubbard will call Wilson Blacktop for an estimate on rebuilding the road on Shelby Lane. Don will call Bill Molson and will explain the lane needs to be surveyed and the deed transfer and everything involved with that process need to be the residence responsibility for further consideration of tentative ownership to the Village and all residence would have to agree.

#### **Consider Job Duties-Tabled**

#### **Consider Land Bank-Tabled**

#### **Consider Update on New One Office Phone System**

Greg signed the contract, and the new telephone system will be installed by Advance Communications Company on January 16, 2023 and training will be on January 17, 2023.

#### **Committee Reports:**

**Social -None**

**Playground-None**

**Streetlights-None**

#### **Maintenance**

The storage area has been started in the garage.

#### **Streets**

We have 4 skids of salt left for the streets. Wilson Blacktop could not seal the streets since it was raining and will be rescheduled.

The signs came in for the alley by Hill Street and will be installed.

Tent in the alley was removed by the resident.

#### **New Business:**

#### **Consider Applications for Office Position-Tabled**

#### **Consider Inserting a Newsletter from the Beech Bottom Volunteer Fire Department in the Water Bills.**

Council suggested the Fire Department go door to door with their newsletter.

#### **Executive Session**

Sharon Jordan made a motion to go into executive session at 7:53P.M., no objections motion carried.

Sharon Jordan made a motion to end the executive session at 8:34P.M.

Report of executive session: Personnel matters discussed; no action taken.

#### **Adjournment**

Sharon Jordan made a motion to adjourn at 8:34P.M., no objections motion carried.

**Submitted by Recorder Joyce Painter**\_\_\_\_\_

**Approved by Mayor Becky Uhly**\_\_\_\_\_

**Village of Beech Bottom**  
**Council Meeting**  
**January 17, 2023, 7:00PM**

**Preliminaries:**

Pledge to the flag followed by a prayer lead by vice Mayor Greg Sheperd

**Call to Order:**

Mayor Becky called the meeting to order at 7:22PM

**Present:** Mayor Becky Uhly, Vice Mayor Greg Sheperd, Don Hubbard, Bob Sadler, Sharon Jordan, Bruce Hunter, Joyce painter Recorder

**Absent:**

**Visitors:**

**Minutes of previous meeting:**

Greg Sheperd made a motion to accept the minutes as presented, no objection, motion passed.

**Correspondence:**

Mayor Uhly received a request for a donation for the Weirton Police Department basketball tournament which the proceeds go to a local person. The Council can privately donate to this event.

There is new site on the Municipal Leagues web site for Legislature of West Virginia.

Mayors Report: Attached

**Police Report:** None

**Treasures Report:** Presented by Don Hubbard; Attached

Greg Sheperd will get a form letter for the fines from the Building Enforcement Agency.

Sharon Jordan made a motion to accept the treasure report and to pay all bills against the Village, no objections, motion passed.

**Water Board Report:** Presented by Sharon Jordan; Attached

**Unfinished Business**

**Consider Update on Alley C**

No update currently.

**Consider Water Line extension Grant:**



Mayor Uhly received calls from Thrasher about not being picked as the engineers for the project. IDJC requires interviews and BHJ is now involved and said they need to disregard the letters; no contracts have been signed. More information will become available.

**Consider Waterline Bids:** No report.

#### **Consider Amendment to Ordinance 54.2**

First reading of Amended Ordinance #54.2 was read, Greg Sheperd made a motion to accept the reading, no objections motion approved.

#### **Consider Petition Shelby Lane**

We received the bid from Wilson Black top \$56,695.00 to

Don Hubbard talked to Mr. Molson and explained they would be responsible for the survey and all cost for the deed transfer and Don has not heard back from anyone.

**Consider Job Duties:** Tabled

**Consider Land Bank:** Tabled

#### **Committee Reports:**

##### **Social**

Playground no report. Bob Sadler inquired about maps for the new work done on the playground. Mayor Uhly said she had maps, and they should be upstairs.

##### **Streetlights**

Sharon Jordan reported two lights not functioning correctly to the power company.

##### **Maintenance**

Bruce Hunter held conversations with the maintenance crew about private usage of company vehicles.

##### **Streets**

Wilson Blacktop did the sealing of the streets and added more dirt to the alley by Flo Cronin's home. The Village will put grindings in the area to keep the area sinking.

The "No Delivery Trucks" signs were installed by maintenance on Hill Street alley.

#### **New Business:**

##### **Consider Bearcat scholarship.**

The Bearcat scholarship was originally to be awarded until the last class from Beech Bottom graduates' high school. Greg Sheperd made a motion to continue the scholarship of \$750.00, no objections, motion approved.

**Consider criteria for private roads:** Tabled

**Consider report from personnel committee:**

On January 13, 2023, the Personnel committee reviewed policies and are presenting the following changes: 2.03 Overtime, 3.1 Attendance, Holiday pay, cell phone, purchasing card increase, receipt of Village property, Vehicle usage, packet receipt.

Sharon Jordan made a motion to accept The Purchasing Policy, no objection motion approved.

Greg Sheperd made a motion to accept the attendance policy, no objection motion approved.

Sharon Jordan made a motion to accept the Vehicle policy with the corrections, no objections motion approved.

Sharon Jordan made a motion to accept the Equipment policy, no objections motion approved.

Overtime call out policy went to vote: to pay overtime after eight hours work:

Don Hubbard aye, Bob Sadler aye, Sharon Jordan nay, Bruce Hunter aye, Greg Sheperd nay, Joyce Painter nay, Mayor Uhly nay. Policy

approved.

Council approved paying the employees for their lunch time. The council approved scheduling employees for 30 hours a week and changing the hours to 10AM-4PM. Sharon Jordan made a motion to change the hours to 10:00AM-4:00PM Mayor Uhly will create a schedule for clarity.

Pay Scale the office had a level less for the Office probation area but not for Maintenance we need to eliminate that level of pay and just pay office PayScale.

Don Hubbard made a motion that the Personnel committee has the authority to hire the new office person, no objections motion approved.

#### **Consider report from finance committee:**

Greg Sheperd reported next meeting will be February 6, 2023 to create the budget.

#### **Consider report from safety committee:**

Bob Sadler reported the information discussed in the safety meeting. The storage area is complete as well as the eye wash station and sink was installed.

and a hot water tank is coming. New crash bars have been installed on the exit doors in the garage. The eye wash station was installed in the garage with a new sink, a new hot water tank is also going to be installed in that area. Nick is working with the team to take safety courses that are available online.

The new storage area is very sturdy and was built right.

The safety committee is looking at safety crash bars for the exit doors.

Don Hubbard will contact Andy Nickerson and Mike Bolen at the Health Department about installing a CPR/AED station in the Village Office. Greg Sheperd can hold the classes and certify the people who would be interested.

#### **Consider committee reassignment.**

Mayor Uhly presented Jerry Haddon as a Maintenance Department Manager and he would be salary, \$550.00 per pay.

Greg Sheperd made a motion to accept the offer to make Jerry Haddon become the Department Manager of Maintenance, no objections, motion approved.

Mayor Uhly assigned Bruce Hunter to Village Building Maintenance, Don Hubbard to Maintenance and Streets and eliminate Greg Sheperd from the committees and his focus will be on Land Bank and Building Enforcement.

**Adjournment**

Sharon Jordan made a motion to adjourn at 8:58PM, no objection motion approved.

Minutes presented by Joyce Painter \_\_\_\_\_

Approved by Mayor Becky Uhly \_\_\_\_\_

**Village of Beech Bottom**

**Council Meeting**

**February 7, 2023 7:00PM**

**Preliminaries:** Pledge to the flag followed by a prayer lead by vice Mayor Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:07PM

**Present:** Mayor Becky Uhlly, Vice Mayor Greg Sheperd, Don Hubbard, Bob Sadler, Sharon Jordan, Bruce Hunter, Joyce Painter Recorder, Matt Chapman Solicitor, Chief Rich Arthurs

**Absent:** N/A

**Visitors:** N/A

**Minutes of previous meeting:** Council Sharon Jordan reviewed previous minutes made a motion to accept the minutes as presented, no objection motion approved.

**Correspondence:**

Mayor Uhlly reviewed Bill 2842 which is being presented in the House, takes away our business license. House Bill 2471 allows us to take away the driver's license again.

MCTV sent out notification that they have increased their rates. Mayor Uhlly received a letter from Carol Yarling stating that she has sold the house on 442 Hill Street, Beech Bottom, WV.

WV Corp zoom meeting on February 14, 2023 if anyone wants to attend.

Bearcat scholarship winner will be announced on May 11, 2023 at Brooke High School.

There is a new web site for grants, Mayor Uhlly put a copy of the web page in front of the grant folder.

Mayor Uhlly received notice that the "Make It Shine" event shall be held between April 1-April 15.

The weekly update from Southwest informs us that they are putting in a waterline from the river for a new pad.

March 28<sup>th</sup> 4:30-6:30PM the school is having an open house if anyone wants to attend.

Mayor Uhlly received a copy of the survey map for the garages.

**Mayors Report:** Attached

**Unfinished Business**

**Consider Update on Alley C**

Waiting for a signature from FEMA but the contractor who has bought the pipe is just waiting on FEMA to sign the paperwork.

**Consider Water Line extension Grant.**

The waterline project went out for bid and will run another week, at that time we will need to conduct interviews for the project.

**Consider Amendment to Ordinance 54.2-** Second reading of 54.2 and tabled for now.

**Consider Petition Shelby Lane-** Discussion about private lanes and responsibilities of the residences and what the village is willing to accept was held.

Joyce Painter will send out invitations to all residents on Shelby Lane, Beech Bottom, WV to attend the next Council meeting to discuss expectations from the residents and what the council can provide.

**Consider Job Duties.** Job duties for the Treasurer need corrected to include a “r” on the word treasurer. Recorder changes (corrections may be lined out) and Office duties had no corrections; Greg Sheperd made a motion to accept the job duties with corrections, no objection motion approved.

The treasurer can pay the bills and review and initialing can be completed later by any council member. Don Hubbard set up WV I-pay that will take place within the week.

**Consider Land Bank.** Tabled

**Committee Reports:**

**Social –** No report

**Playground** Maintenance left an orange cone in the Hill Street playground and children were playing with the cone, maintenance will retrieve it on Monday.

**Streetlights-** No report

**Maintenance-**

The maintenance department installed insulation in the maintenance garage and in the water department garage.

**Streets**

We received a bill from Wilson Blacktop for \$990.00 for the alley topsoil and wedge and blacktop on Blue Jay Street.

**New Business:**

**Consider Report from Finance Committee.**

Completing the Talley’s for the audit process Thornburg is the company we will use for the Village audit.

**Consider the 2024 Budget.**

We worked on the 2024 budget adjustments in the finance committee meeting.

**Consider Insurance Renewal.**

Mayor Uhly is completing the survey on this process.

**Consider Operating Hours.**

The offices will be open from 10:00AM until 4:00PM, this includes a person in the garage office.

**Consider Activities for 2023.**

Make It Shine- April 1, 2023, rain date April 15,2023

Dumpster Clean Up Day- April 29,2023

May 20 Breakfast in the Park

June 10 Strawberry Festival

June 17,2023 Saturday Music in the Park

July 15,2023 Saturday Music in the Park

August 19,2023 Saturday Music in the Park

September 16,2023 Dumpster Clean Up Day

October 21,2023 Fall Festival

October 31, 2023, Halloween Hot Spot

November 18 Happy 70<sup>th</sup> Birthday Beech Bottom

December 9,2023 Christmas Dinner for seniors and Christmas Party at the school for children.

Joyce Painter will contact Ohio Valley Septic at 304-737-1406 for porta johns.

on April 1,2023 for the park.

**Consider AED.** Andy Nickerson has the Villages medial form; AED tabled at this time.

**Consider Transportation Survey.**

Mayor Becky Uhly sent everyone an email with the link to complete the transportation survey.

**Adjournment.**

Sharon Jordan made a motion to adjourn at 8:50PM no objections, motion approved.

**Minutes presented by Joyce Painter Recorder**\_\_\_\_\_

**Approved by Mayor Becky Uhly**\_\_\_\_\_

# **Village of Beech Bottom**

## **Council Meeting**

### **February 21,2023 7:00PM**

**Preliminaries:** Pledge to the flag followed by a prayer lead by vice Mayor Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:01PM

**Present:** Mayor Becky Uhly, Vice Mayor Greg Sheperd, Don Hubbard, Bob Sadler, Sharon Jordan, Bruce Hunter, Joyce Painter Recorder, Matt Chapman Solicitor, Chief Rich Arthurs, Jerry Haddon

**Absent:**

**Visitors:** Patti Schane, Cork Schane, Sheila Pell, and Otis Baker (Shelby Lane residents)

Discussion was held with Council and Shelby Lane residents about the private road being deeded over to the Village of Beech Bottom. The three property owners were present and understood that the Council would have to vote on the issue later and they would be notified by Joyce Painter about such results. The residents were also informed that all legal requirements would have to be met for such a deed transfer and that repairs to the road are not in the discussion. The residents were interested in the snow plowing and salting during the winter months, which the Council will take into consideration in their voting.

**Minutes of previous meeting:** Minutes were reviewed by council, Sharon Jordan made a motion to accept the minutes as presented, no objections, motion carried.

**Correspondence:** Mayor Becky Uhly received a letter extending the Sewer line project.

Mayor Uhly was informed that the B&O tax bill was out of committee and that the bill for the removal of driver's license was off the floor.

A letter from Cornerstone Christian Academy informed the Council that it is offering before and after school care for the children.

Received letter from Senator Manchin's office with the links for senior citizens for assistance.

The mayor received a copy of the bill for the garage purchase from the attorney.

The Municipal League has selected Mayor Becky Uhly to committee to set up By-Laws and the conference this year will be held at Oglebay Wheeling WV on July 31<sup>st</sup>- August 2<sup>nd</sup>, 2023.

**Mayors Report: Attached**

**Police Report: Attached**

**Water Report: Attached**

The Village received a resignation from Nicholas Showalter effective 02/10/2023 from the Water laborer position.

### **Maintenance Report: Attached**

### **Building Enforcement Report:**

Jaime Henderson was oriented in the building enforcement committee. The agency reviewed active cases and two were closed. Letters will be sent out to the property owners on March 1, 2023 for the accrued fines for non-compliance. No new complaints.

### **Unfinished Business**

#### **Consider Update on Alley C**

The council received an extension on the project.

#### **Consider Water Line Extension Grant:**

Engineering is out for two more weeks and BHJ is reaching out to the federally recognized disadvantage groups for the project bids.

#### **Consider Petition Shelby Lane**

Bruce Hunter made a motion to accept the petition to take over Shelby Lane pending further legal requirements as necessary, Greg Sheperd second the motion. Vote on Shelby Lane: Don Hubbard, aye, Sharon Jordan aye, Bob Sadler aye, Bruce Hunter aye, Greg Sheperd, aye and Joyce Painter aye, motion carried.

#### **Consider AED Purchase**

The State Ems requires a physician to sign off on an AED and Dr. Joseph DePetro will sign on behalf of the Village of Beech Bottom. Don Hubbard made a motion to purchase the AED, Case, and Life Pack, no objections, motion carried.

#### **Consider Budget 2024**

Council review budget proposal and reallocated funds, budget revision will be reviewed by council next meeting.

### **Committee Reports:**

#### **Social**

The Fall festival was removed by Mayor Uhly to the second weekend in October since Homecoming at Brooke High is not scheduled that weekend. Next event is April 1<sup>st</sup> with Make It Shine

#### **Playground No report**

#### **Streetlights**

Sharon Jordan reported one streetlight out on Blue Jay Street to the Electric Company

#### **Maintenance-attached**

#### **Streets- No report**



**New Business:**

**Consider Ordinance 57:**

Sharon Jordan read Ordinance 57 Land Reuse Agency and made a motion to accept the first reading of Ordinance 57, no objections motion carried.

**Consider Maintenance Contract**

No contract on file

**Adjournment.**

Sharon Jordan made a motion to adjourn at 909PM, no objections motion carried.

Minutes presented by Joyce Painter\_\_\_\_\_

Approved by Mayor Becky Uhly\_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

March 7,2023 7:00PM

**Preliminaries:** Pledge to the flag followed by a prayer lead by Vice Mayor Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:03PM

**Present:/Absent:** Mayor Becky Uhly, Vice Mayor Greg Sheperd, Don Hubbard, Bob Sadler, Bruce Hunter, Joyce Painter Recorder, Chief Rich Arthurs, Jerry Haddon

**Absent** Matt Chapman Solicitor, Sharon Jordan

**Visitors:** None

**Minutes of previous meeting:** Council reviewed the minutes of the previous meeting, Vice Mayor Greg Sheperd made a motion to accept the minutes with corrections, no objections, motion carried.

**Correspondence:** Mayor Becky Uhly received a letter from First Energy explaining how to get notifications of power outages.

David Snodden turned in his report to the PSD and it was accepted.

Mayor Uhly received the applications to rent the school for future events and we will discuss times for the events in the unfinished business.

Chief Arthurs sent a letter to the resident about the health and welfare of the chickens in accordance with the complaint the village received.

**Mayors Report:** Attached

**Unfinished Business**

**Consider Update on Alley C**

The State still needs to sign the paperwork.

**Consider Water Line extension Grant.**

Next meeting council will review the engineering companies that submitted bids for the project and chose who will be interviewed.

**Consider Ordinance 57**

Vice Mayor Greg Sheperd read Ordinance 57 and made a motion to accept the second reading, no objections, motion carried.

**Consider Activities for 2023.**

Make It Shine will be on April1,2023 at 10:00AM with pizza at noon.

Breakfast in the park will be on May20,2023 at 10:00AM- 12:00 PM

Music in the Park events will be 4:00PM -6:00PM with the following bands committed:

We need a band for June 17,40+ band - July 15,2023, and Pocket Change -August 19,2023.

Mayor Uhlly will submit reservations at the Cornerstone Christian Academy for the Village Birthday Party November 18,2023 12:00PM -2:00PM and the Christmas Party December 9,2023 10:00AM-12:00PM.

The council decided to eliminate the Strawberry Festival from the event calendar.

### **Consider 2024 Budget**

The preliminary 2024 budget was presented to council by Treasure Don Hubbard, Vice Mayor Greg Sheperd made a motion to accept the preliminary budget, no objections, motion carried.

### **Consider litigation issues.**

Mayor Becky Uhlly presented a Class Action lawsuit against Norfolk Southern Railroad which the council tabled.

### **Consider Job Description for Maintenance Manager**

Council reviewed the job description for the Maintenance Manager and corrections made; Vice Mayor Greg Sheperd made a motion to accept the job description with changes.

### **Committee Reports:**

#### **Social**

Activities planned for 2023 were assigned times. (Reported in unfinished business)

#### **Playground**

The council will discuss New Business.

#### **Streetlights** No report

#### **Maintenance**

Jerry Haddon contacted Cipoletti Plumbing to resolve the toilet and plumbing issue in the office restroom.

#### **Streets** No report

#### **New Business**

##### **Consider donation to Police Academy**

Bob Sadler made a motion to donate \$1000.00 to the Police Academy, no objections, motion carried.

##### **Consider playground landscaping (Third Street)**

Jerry Haddon presented the Third Street playground landscaping estimate from Steve Buck. The estimate of \$13,000.00 includes raking, new topsoil and seeding the area. The council discussed planting grass in the drive through area instead of black top which increases the estimated price. Don Hubbard made a motion to allow up to \$20,000.00 to complete the landscaping project at the playground, no objections, motion carried.

##### **Consider Playground upgrades (Hill Street)**

Jerry Haddon presented ideas for the Hill Street remodel and Mayor Uhly will contact the company with square footage for the rubber surface.

**Consider Police Dept wages.**

Chief Arthurs did a survey, and our wages are the lowest in the area, he suggested the following:

One year probation rate is \$19.00.

Patrol officer \$20.00 and Chief \$ 25.00.

Don Hubbard made a motion to approve the above rates for the Police department effective July 1,2023, no objections, motion carried.

**Consider Ordinance Shelby Lane**

The suggestion to straighten the road out by eliminating the turn and make it a slight turn to Carolina Street, if we take over Shelby Lane. We have not heard from the residents if they have started the deed process.

**Adjournment.**

Greg Sheperd made a motion to adjourn at 8:23PM, no objections, motion carried.

Minutes presented by Joyce Painter Recorder\_\_\_\_\_

Approved by Becky Uhly Mayor\_\_\_\_\_

**Village of Beech Bottom**

**Council Meeting**

**March 21,2023 7:00PM**

**Preliminaries:** Pledge to the Flag and prayer by Vice Mayor Greg Sheperd.

**Order/Roll Call:** Vice Mayor Greg Sheperd called the meeting to order at 7:01 PM by Vice Mayor Greg Sheperd.

**Present:** Vice Mayor Greg Sheperd, Don Hubbard, Bob Sadler, Sharon Jordan, Bruce Hunter, Jerry Haddon, Chief Arthurs, and Joyce Painter Recorder

**Absent:** Mayor Becky Uhly and Solicitor Matt Chapman

**Visitors:** None

**Minutes of previous meeting:**

The council reviewed the minutes of the previous meeting, Bob Sadler made a motion to accept the minutes with corrections, no objections, motion carried.

**Correspondence:** Vice Mayor Greg Sheperd received a letter from the Fire Marshall concerning new construction and the fire codes(attached). Greg will distribute to the businesses in our B&O tax structure and Don Hubbard will put on the web page under forms.

**Mayors Report:** No Report

**Police Report:** Attached

**Water Report:** Attached

The council is requesting the Water Department to review the contract for the shut off process with the PSD. The question is “does a PSD representative needs to be present for the shut off process and are we collecting the shut off fee from the PSD?”

**Treasures Report** Attached

Sharon Jordan made a motion to accept the Treasurers report and pay all bills against the village.

**Maintenance Report:** The bathroom remodel is complete. The smoke test was completed for the storm drain and they are all tied in to drain by Brownlee.

Make It Shine no one should be on the East side of Route 2 collecting trash, it is too dangerous.

Dumpster Day is April 29,2023.

**Building Enforcement Report:** No response to the letters or collection of any of the fines.

**Unfinished Business**

**Consider Update on Alley C:** The State of west Virginia agreed to sign the paperwork.

### **Consider Water Line Extension Grant (Review bids):**

We received three bids for the project. CEC, Vaughn, Coast and Vaughn, and Thrasher packets were distributed to each council person. Joyce Painter will set up interviews for March 29/2023 at 5:30 for CEC, 6:45PM for Thrasher and 8:00PM for Vaughn, Coast and Vaughn.

**Consider Ordinance 57 (Third Reading)** The third reading of Ordinance 57 was heard with the selection of board members to be five selections from 3.1.1,3.1.2,3.1.5,3.1.6,3.17.

Don Hubbard made a motion to accept the third reading of Ordinance 57with effective date of July1,2023.

### **Consider Shelby Lane:**

The council discussed straightening Shelby Lane when the village has possession of the property. Matt Chapman will need to reach out to the residents to inquire about the status of the deeds.

### **Committee Reports:**

**Social:** Make It Shine will be April 1,2023 from 10:00AM to Noon, Dumpster Day April 29,2023 and the porta john will be here April1,2023 for the playground.

**Playground:** Joyce Painter and Jerry Haddon have been looking into new playground equipment. Chief Arthurs will contact Brad Schaeffer for design ideas for the Hill Street Playground.

Steve Buck, the contractor that landscaped the Third street playground requested to do the first grass cut after the grass starts growing. He would like to cut the grass at the Third street playground for this summer for \$2000.00, this will be placed on the agenda for April3,2023.

**Streetlights:** None to report

**Streets:** No Report

### **New Business:**

#### **1. Consider custodian salary.**

Sharon Jordan made a motion to increase the custodian salary to \$6240.00 yearly effective July 1, 2023, half from the water board (if approved by the water board) and half by the village, no objections motion approved.

#### **2. Consider probationary pay for office:** Joyce Painter made a motion to delete the probation period for the office personnel, no objections, motion approved.

#### **3. Consider partial payment of new payment software for office.**

The council discussed the Muni-Link program for the office. Questions that arose where traveling expenses for training and if someone moves are we able to use the same account numbers since pricing is per accounts. Bob Sadler made a motion for the council to give \$1000.00 annually and \$2000.00 for the start up for the program.

#### **4. Discussion of Source Water Protection Plan.**

The Source Water Protection Plan was discussed and the sign in sheet distributed to Dale Poling to submit with his reporting.

**5. Consider Date for Employee Training:**

The council would like several dates for training classes, so employees do not have to come in on days off. Joyce Painter will set up training dates to accommodate the employees.

**6. AED Training**

Vice Mayor Greg Sheperd will set up training for those who want to be CPR/AED trained. A sign-up sheet will be put up and Greg will get with those who are interested.

**Adjournment.**

Sharon Jordan made a motion to adjourn at 9:03PM., no objections motion carried.

Minutes presented by Joyce Painter\_\_\_\_\_

Approved by Mayor Becky Uhly\_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

April 4, 2023 7:00PM

**Preliminaries:** Pledge to the flag and prayer lead by Vice Mayor Greg Sheperd.

**Order/Roll Call:** Mayor Becky Uhlly called the meeting to order at 7:03P.M.

**Present:**

Mayor Becky Uhlly, Vice Mayor Greg Sheperd, Don Hubbard, Sharon Jordan, Bruce Hunter, Chief Arthurs, and Joyce Painter Recorder

**Absent:** Bob Sadler, Matt Chapman Solicitor and Jerry Haddon.

**Visitors: None**

Minutes of previous meeting: Sharon Jordan made a motion to accept the minutes as corrected, no objections, motion carried.

**Correspondence:**

Mayor Becky Uhlly received a letter from the Beech Bottom Christian Academy asking to wavier the building permit for the upcoming constructions.

She also received a letter stating that the state has accepted our 2024 budget. She also received a letter from Brooke High School concerning scholarship night at the school for the Bear Cat scholarship.

Mayor Uhlly received a letter from the Herald Star about placing the ad for \$350.00 in the paper, Joyce Painter made a motion to place the ad, no objections, motion carried.

**Mayor's Report:** attached.

**Maintenance Report:** None

**Unfinished Business:**

**Consider Update on Alley C:** The state has signed the paperwork now it is waiting on a signature from FEMA.

**Consider Water Line Extension Grant Engineering contract.**

The council reviewed the interviews process that occurred on March 29, 2023 and has selected CEC as the Engineering firm, Joyce Painter will mail out the letters to all three firms.

**Consider Shelby Lane:**

Don Hubbard talked with Cork Shane and explained the straightening of the road once the Village obtains the property. The residents are waiting to hear back from one of the residents before moving forward.



## **Consider Board Members for Ordinance 57:**

Mayor Becky Uhly nominated Joyce Painter from Council to sit on the committee, Joyce accepted. Don Hubbard is to ask Josh Parrish to represent the Public and Mayor Uhly will advertise in the monthly newsletter for a contractor to complete the committee.

## **Committee Reports:**

**Social:** April 15, "Make It Shine Day"

April 29, 2023 is "Dumpster Day"

## **Playground:**

Joyce Painter drew a design for the Hill Street playground and is waiting for design help before ordering the equipment.

The Third Street playground will open to the public on April 5, 2023.

**Streetlights:** One on Second street was cycling, and Sharon Jordan reported it to the Electric Company immediately.

**Maintenance:** The crew has been cutting grass at all the parks. Power Park had damage and was report to Chief Arthurs who will address it.

**Streets:** No report

## **New Business:**

1. Consider approval of FY 2024 Budget

Tabled until next meeting.

2. Consider a landscaping contract.

Don Hubbard made a motion to accept the \$2000.00 contract from Steve Buck for grass cutting for the Third Street playground, no objections motion carried.

3. Consider additional streetlights.

Tabled till next meeting.

4. Consider groundbreaking.

Groundbreaking in May for the sewer line project

5. Consider Highland Ave property demolition.

Vice Mayor Greg Sheperd made a motion to accept the bid for demolition to the garages, no objections motion carried.

## **Adjournment.**

Don Hubbard made a motion to adjourn at 8:10P.M., no objections, motion carried.

Minutes presented by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Becky Uhly\_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

**April 18,2023 7:00PM**

### **Preliminaries:**

Pledge to the flag and prayer lead by Vice Mayor Greg Sheperd.

### **Order/Roll Call:**

Mayor Becky Uhlly called the meeting to order at 7:03P.M.

**Present:** Mayor Becky Uhlly, Vice Mayor Greg Sheperd, Don Hubbard, Sharon Jordan, Bruce Hunter, Chief Arthurs, Joyce Painter Recorder, Bob Sadler, Matt Chapman Solicitor and Jerry Haddon

**Absent: None**

**Visitors: None**

### **Minutes of previous meeting:**

Vice Mayor Greg Sheperd made a motion to accept the minutes as presented.

**Correspondence:** Municipal League conference registration is now open for the event August1-3,2023., The contractors for the sewer project extended the contract for 90 days, Mayor Uhlly distributed new council assignments, and the mayor Uhlly received a letter asking for donations for the Ohio County Fair.

The Bearcat scholarship committee has awarded the scholarship to Blake Shorts; Joyce Painter read his entry letter.

**Mayors Report: Attached**

**Treasurer Report:** None presented.

**Water Board Report:** Attached

**Police Report:** Attached

**Maintenance Report:** Maintenance department will have a training class on April 21 at 12:30PM.

Jerry Haddon is getting quotes for the Hill Street playground for drainage project and Shelby Lane.

The Fire Department will check to see if they can get a grant on the generator which can be utilized in both the city building and the fire department, more information forthcoming.

Make It Shine Day was a success with many volunteers attending.

#### **Unfinished Business:**

Consider Update on Alley C: Contractors have granted another 90 days extension and FEMA asked for 60 days for review of project.

#### **Consider Water Line Extension Grant**

Engineers have walked the property and will update the next meeting.

#### **Consider Board Members for Ordinance 57**

Mayor Uhly will put information for members in the newsletter.

#### **Committee Reports:**

**Social: Dumpster Day** is April 29<sup>th</sup> for the community.

Musical Mercenaries will play on June 17<sup>th</sup> in the Third Street playground, the cost is \$450.00.

#### **Playground:**

We have received money donations from the Haddon families for the purchase of a bench for Hill Street Playground.

Jerry Haddon will have maintenance crew flush out drains and will get quotes on drainage for the rest of the playground.

Joyce Painter will order playground equipment.

#### **Streetlights:**

Sharon reported the Third Street playground streetlight to the power company.

**Streets:** No issues to report.

#### **New Business:**

#### **Consider Approval of FY 2024**

The final budget for 2024 is \$1,344,591.00.

Sharon Jordan made a motion to accept the budget, vote as follows:

Don Hubbard; aye, Bob Sadler aye; Sharon Jordan; aye, Bruce Hunter; aye, Greg Sheperd; aye, Joyce Painter; aye, motion approved.

**Consider Donation to BB Fire Department:**

Greg Sheperd recused himself from the decision.

Sharon Jordan made a motion to donate \$10,000.00 to the Beech Bottom Fire Department, no objections, motion carried.

**Consider Additional Streetlights:**

Don Hubbard made a motion to extend streetlights to the Power Park area at a cost of \$18,000.00, no objections, motion carried.

**Consider Wall on Highland Ave:**

Six contractors would like to remove the sandstone block and in exchange build a wall and divide it into four bays and tear down the shed in the adjacent area. Don Hubbard made a motion to accept the offer; vote as follows: Don Hubbard; aye, Bob Sadler; nay, Sharon Jordan; aye, Bruce Hunter; aye, Greg Sheperd; nay, Joyce Painter; aye, motion carried.

**Consider Hill Street Survey**

The cost for a survey is over \$4400.00, Greg Sheperd made a motion not to approve the survey, no objections, motion carried.

**Consider BDC Burn Request:**

BDC has notified the Village they intend to burn the trees that they have cut down.

**Consider Report from Personnel Committee:**

The hiring policy was reviewed by the committee and was tabled.

Training class for maintenance will be on May 21,2024 and discussion of obtaining an operator's license for Herbicides.

**Consider Report from Safety Committee:**

AED is not in yet and a class will be held when it arrives. The maintenance crew has completed training classes on winter driving and winter snowplow removal, currently they are training on warm weather safety. Everyone needs to complete the Hazard mitigation survey.

**Consider Report from Finance Committee:**

Greg Sheperd reported that the Direct deposit was tabled, and no action was taken on the B&O request.

**Adjournment.**

Greg Sheperd made a motion to adjourn at 8:59PM, no objection motion carried.

Minutes presented by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Uhly\_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

May 2, 2023 7:00PM

**Preliminaries:** Pledge to the flag and prayer lead by Vice Mayor Greg Sheperd.

**Order/Roll Call:** Mayor Becky Uhly called the meeting to order at 7:00P.M.

**Present:** Mayor Becky Uhly, Vice Mayor Greg Sheperd, Don Hubbard, Sharon Jordan, Bruce Hunter, Chief Arthurs, Joyce Painter Recorder, Bob Sadler, Matt Chapman Solicitor

**Absent:** None

**Visitors:** Shane Niven, Beech Bottom resident, Eleni Knight CEC

Visitor Shane Niven voiced his complaint about the condition of the house at 20 Second Street, Beech Bottom that has missing gutters. 17-1 Street has missing shingles and now has cats and birds climbing in and out.

Both homeowners are scheduled for May 16, 2023, at the Building Enforcement meeting.

Bob Sadler made a motion to move the update on the water loop project up on the agenda, no objections, motion carried.

Eleni Knight from CEC Engineering consultants and project manager for the water loop project reviewed the proposed route for the water line. CEC will also be able to provide an additional water storage tank with the grant monies using a minimum six-inch line.

Greg Sheperd inquired if the village needs to own the property where the tank will be located, Eleni said it is all incorporated in the project.

**Minutes of previous meeting:** Sharon Jordan made a motion to approve the minutes as corrected, no objections, motion carried.

### **Correspondence:**

Bob Sadler asked that everyone turn in the Hazard Mitigation survey and that he filled one out for the village.

Forms for commercial signs need to fill out a form and pay \$20.00, we need a form created.

The new Representative for First Energy stopped by and spoke with the mayor about the damage to Power Park, she was to get back with the mayor later.

The Municipal League conference is in August. If you are interested in going, please submit your information on their web page.

Hurricane checklist was received from the insurance.

Greg Sheperd received an email on the WV Highway grant with a deadline of May 16,2023, Greg will forward the email to Don Hubbard and Joyce Painter.

**Mayor's Report: attached.**

**Unfinished Business:**

**Consider Update on Alley C:** Mayor Uhly spoke with MaryJo Guidi and she will get an update.

**Consider Water Line Extension Update:**

Update presented by Eleni Knight CEC.

**Consider Shelby Lane:** Don Hubbard tried contacting the residents on Shelby Lane and left messages on their telephones.

**Consider Board Members for Ordinance 57:**

Mayor Uhly included the new program in the May newsletter with the deadline of May 30,2023. Tabled until June 2 meeting.

**Consider Payday/Direct Deposit**

Don Hubbard informed the council that direct deposit is possible and will not cost the village anything. Greg Sheperd made the motion to offer a direct deposit for any employee who wants it, and hourly employees may pick up paper paychecks when ready but latest day will be payday Friday. no objection, motion carried.

Bruce Hunter made a motion to pay council the Wednesday after the second council meeting starting May 2023, no objections, motion carried.

**Consider Hiring Policy:**

Hiring policy was discussed and will be revised by Solicitor Matt Chapman, tabled.

**Committee Reports:**



**Social:** Dumpster Day was a success and thanks to the Maintenance crew they did an excellent job.

Breakfast in the park is May 20, 2023 10:00AM until Noon.

Snacks for Foam Friday for the families will be discussed later.

Mayor will get quotes for "Movie in the Park."

**Playground:** Joyce Painter located a gazebo for the Hill Street playground from Kaufman's Market for \$6495.00 delivered. Discussion was held on moving the gazebo in place, Joyce will discuss with maintenance, tabled.

Joyce Painter ordered a new place set for Hill Street playground with permission from the mayor since it was half price.

Jerry Haddon is working on the drainage and fencing for the Hill Street playground.

Foam Friday evenings will be scheduled, and Nick ordered a slide with Beech bottom on it.

**Streetlights:**

Sharon will call the office and speak with Michelle about the complaint she received.

**Maintenance:** Dumpster Day was a success filling five dumpsters. Maintenance is working on quotes for the generator for the office and fire department.

Joyce Painter will find out more information on the Sprayer Operator.

**Streets:** No report

**New Business:**

Sharon Jordan made a motion to go into executive session at 8:33PM including Chief Arthurs and Solicitor Matt Chapman, no objection, motion carried.

Sharon Jordan made a motion to end the executive session at 8:41PM.

Executive session report: Personnel payroll issue discussed, correction to be made due to incorrect department on time sheet.

**Consider Insurance Renewal**

Greg Sheperd made a motion to continue the contract with WV Corp for \$18,451.00, no objection, motion carried.

**Consider Spirit Energy Request:**

Greg Sheperd made a motion to go to executive session at 8:43PM including Chief Arthurs and Solicitor Matt Chapman, no objection motion carried.

Greg Sheperd made a motion to end the executive session at 8:48PM, no objection, motion carried.

Executive session report: Spirit Energy will be issued credit to their account.

#### **Consider Hill Street Playground**

The new playset will take 5-7 business days to arrive, and the gazebo is tabled until the next meeting.

#### **Consider Municipal Building Security**

Chief Arthurs is getting quotes for keyless entry locks for the three doors, for building security.

#### **Consider Garage on Highland Ave**

The property the village owns is on Highland Ave. has a lot near Mr. Meadows' property and he is interested in buying it from the village. Tabled until July.

#### **Consider Refreshments for Concerts**

The Fire Department, Girl Scouts and Beech Bottom Community Church will sell refreshments for the concerts.

#### **Consider Donation to School**

The old playset from Hill Street playground was donated to the Cornerstone Christian Academy.

#### **Consider Compensation for Sprayer Operator.**

Joyce Painter will check with WVU Extension service to inquire on testing date.

#### **Adjournment**

Sharon Jordan made a motion to adjourn at 9:33PM, no objection, motion carried.

Minutes submitted by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Uhly\_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

**May 16,2023 7:00PM**

**Preliminaries:** Pledge to the flag and prayer lead by Vice Mayor Greg Sheperd.

**Order/Roll Call:** Mayor Becky Uhly called the meeting to order at 7:00P.M.

**Present:** Mayor Becky Uhly, Vice Mayor Greg Sheperd, Don Hubbard, Sharon Jordan, Bruce Hunter, Chief Arthurs, Joyce Painter Recorder, Bob Sadler, Matt Chapman Solicitor

**Visitors:**

**Minutes of previous meeting:** Sharon Jordan made a motion to approve the minutes as corrected, no objections, motion carried.

**Correspondence:** Mayor Uhly received information from First Energy that the AEP contractor will repair the garden and fill in the ruts at Power Park.

**Mayor's Report:** attached.

**Treasurers Report:** attached.

Don Hubbard is still researching direct deposit options.

Sharon Jordan made a motion to accept the Treasurers report and to pay all bills against the village.

**Water Board Report** attached.

**Police Report:** attached.

**Maintenance Report:** Joyce Painter distributed information to maintenance on the WVU Extension program for the Sprayer certificate.

The maintenance crew distributed the hanging baskets throughout the village and they have been working on the Hill Street Playground project.

**Unfinished Business:**

**Consider Update on Alley C:** Nothing to report currently.

**Consider Water Line Extension Update** Nothing to report currently.

**Consider Shelby Lane:** Bill Molson spoke with Don Hubbard and said they are still interested but it is slow moving process.

#### **Consider Hill Street Playground Gazebo**

Greg Sheperd made a motion for the purchase of a gazebo for the Hill Street Playground not to exceed \$7000.00, no objections motion carried.

#### **Consider Municipal Building Security**

Chief Arthurs obtained a bid from Lauttamus Communications for door security and no -cut electric door strike for \$7844.89, he will be looking for grants as well as other bids.

**Consider Hiring Policy:** Tabled

**Consider Sale of Highland Property:** Tabled

#### **Committee Reports:**

**Social:** Breakfast in the Park will be in the Fire Station due to possible inclement weather.

Movies in the Park was research and we can obtain movies for \$305.00 a performance license.

#### **Playground:**

Joyce Painter purchased the playground equipment and one piece was damaged and will be replaced by Playground Boss.

Adventure Turf bid for Hill Street Playground foam is \$22,835.00, Don Hubbard made a motion to accept the bid, no objections, motion carried.

**Streetlights:** The Third Street playground streetlight is not working because of the playground lighting, discussion to put the playground lights on a timer is an option.

**Streets:** Mayor Uhlly reported on First Street the pavement is loosening and running off when residents use the water hose on it. Don Hubbard will investigate it to see if patch is needed.

#### **New Business:**

**Consider Amending Ordinance 57-** According to Matt Chapman Solicitor it is not necessary to amend the ordinance.

**Consider Muni Link One Call:**

Muni Link charges .05 per call for their service. Sharon Jordan made a motion to add Muni Link system to the One Call system, no objections, motion carried.

**Consider First Reading of Ordinance #45:**

The council would like to present to the Water Board a \$35.00 minimum bill instead of a \$37.00 minimum bill, Greg Sheperd made a motion to table until next meeting, no objections, motion carried.

**Consider Monthly Transfer to Savings:**

Greg Sheperd made a motion to transfer \$2000.00 from the General Account to Capital Improvement Account monthly starting July1, 2023, no objections, motion carried.

**Adjournment:** Sharon Jordan made a motion to adjourn at 8:48PM, no objections, motion carried.

Minutes submitted by Joyce Painter  
Recorder\_\_\_\_\_

Approved By

Mayor Uhly\_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

June 6,2023 7:00PM

### **Preliminaries:**

Pledge to the flag and prayer lead by Vice Mayor Greg Sheperd.

### **Order/Roll Call:**

Mayor Becky Uhly called the meeting to order at 7:01P.M.

**Present:** Mayor Becky Uhly, Vice Mayor Greg Sheperd, Don Hubbard, Sharon Jordan, Bruce Hunter, Chief Arthurs, Joyce Painter Recorder, Bob Sadler, Matt Chapman Solicitor

**Visitors:** John Niven and Valerie Smith

Minutes of previous meeting: Greg Sheperd made a motion to accept the minutes as presented.

Bruce Hunter made a motion to move the reading of Ordinance 45 to the top of the agenda, no objections, motion carried.

### **Consider First Reading of Ordinance #45**

John Niven and Valerie Smith presented the projected increase information and projected operating cost to validate the needed increase in the water rates.

Bruce Hunter made a motion to accept the increase, no objections, motion carried.

### **Correspondence:**

The Village received a thank you card from Blake Shorts for the Bearcat scholarship.

Don Hubbard received a letter that the AED is on backorder.

Mayor Uhly received information from the governor's office that West Virginia will be celebrating June19 and June20th as a holiday. The village office will be closed, so the council voted to keep 06/20/2023 as our meeting date.

**Mayors Report:** Attached

### **Unfinished Business:**

#### **Consider Update on Alley C:**

Mayor Uhly spoke with Ben from the BHJ and there is still a one week waiting period for the FEMA to review the project.

#### **Consider Water Line Extension Update:**

Nothing new on the project.

**Consider Shelby Lane:**

No communication from this group, subject will be removed from the agenda until further communications are received.

**Consider Hiring Policy:**

Matt Chapman and Joyce Painter will review the updated changes via a telephone conference on Thursday June 15 and present update on June 20<sup>th</sup> meeting.

**Consider Municipal Building Security bids:**

Chief Arthurs did not receive any other bids for the new lock security system. Don Hubbard made a motion to purchase the system from Luttamus Security for \$7800.00, no objections motion carried.

**Committee Reports:**

**Social:** Sharon Jordan reported she will be scheduling Foam Fridays in the park and that on June 17<sup>th</sup> music in the park 4:00PM-6:00PM will be provided by the Musical Mercenaries. There will be vendors selling food and goods at the event.

**Playground:**

Joyce Painter reported that the gazebo was delivered to the Hill Street playground and the bench was on order. Keith Yost will start the renovation on the drainage and prep work for the foam and playground equipment on Friday.

Maintenance Manager Jerry Haddon spoke with Joyce Painter and has requested Seasonal Summer help with completing the Hill Street Playground renovation. Joyce Painter reported that we have applications on file. Greg Sheperd made a motion to allow Jerry Haddon to hire the Seasonal Summer help with an end date of October 1, 2023, no objections, motion carried.

**Streetlights:**

Sharon Jordan reported to the electric company one streetlight was out at Lambert Park.

**Streets:**

Don Hubbard will review the curb painting at Hill Street.

**New Business:**

**Consider Final Revision Coal Severance Budget**

Already completed, no further action necessary.

**Consider First Reading of Ordinance #45**

Don Hubbard made a motion to accept the first reading of Ordinance 45, Bruce Hunter second the motion, no objections, motion carried.

#### **Consider concrete bids for Highland Ave**

The ad is in the paper for the sealed bids for the concrete work on Highland Ave. and will be on next meeting's agenda.

#### **Adjournment**

Sharon Jordan made a motion to adjourn at 8:26PM, no objections motion carried.

Minutes presented by Joyce Painter Recorder

Approved by Mayor Becky Uhly



# Village of Beech Bottom

## Council Meeting

June 20,2023 7:00PM

**Preliminaries:** Pledge to the flag

**Order/Roll Call:**

Mayor Becky Uhly called the meeting to order at 7:00 P.M.

**Present:** Mayor Becky Uhly, Don Hubbard, Sharon Jordan, Bruce Hunter, Chief Arthurs, Bob Sadler, Jerry Haddon Joyce Painter Recorder

**Absent:** Greg Sheperd

**Visitors:** None

**Minutes of previous meeting:** Sharon Jordan made a motion to accept the minutes as presented, no objections motion carried.

**Correspondence:**

Mayor Uhly received information on the PSD conference in August for those who are interested. A new tax law passed on 06/13/2023 in relation to tax sales and companies that are purchasing tax properties and not improving the sites.

**Mayor's Report:** attached.

**Treasurers Report:** attached.

**Water Board Report** attached.

**Police Report:** attached.

**Maintenance Report:** Jerry Haddon reported that the crew have been watering the plants, cutting the grass, patching roads and have rented equipment for the work on the Hill Street playground.

Jerry would also like to make Cole Lynch a Team Lead for the seasonal help. Don Hubbard made a motion to increase Cole's wages to a Team Lead rate effective immediately until Oct1,2023 to help supervise the seasonal help, no objections, motion carried.

**Unfinished Business:**

**Consider Update on Alley C:** Nothing at this time but according to Ben at the BHJ we should be hearing soon.

**Consider Water Line Extension Update:** No update.

**Consider Hiring Policy:** Joyce Painter presented an updated consolidation of paperwork to the hiring policy to the council. Bruce Hunter made a motion to accept the consolidation policy, no objections motion carried.

**Committee Reports:**

**Social:** The music in the park event was a success, the snow cones were a big hit. Next event will be on July 15 with 40+ playing from 4:00P.M.-6:00P.M. BBCC church will be selling food, the school will have a bake sale and other vendors will be present.

Mayor Uhly scheduled Foam Fridays for every Friday in July and the first two Fridays in August with August 11 being a back-to-school event.

**Playground:**

Joyce Painter reported that the wall is almost complete and that Valley Fencing will be at the site to do an estimate on Wednesday June 21 at 7:00 A.M. for those who would like to attend.

**Streetlights:** Sharon Jordan reported lights out on State St, Route 2 and that Lambert Park light is working.

**Streets:** No report

**Consider Second Reading of Ordinance #45:**

Bob Sadler questioned ordinance forty-five second reading. Bob asked for clarity on tap fees and whether the \$50.00 deposit was refundable. Don Hubbard suggested an increase to \$35.00 instead of the \$37.00. for the first four thousand gallons.

Sharon Jordan made a motion to accept Ordinance 45, Bob Sadler objected; motion went to a vote to accept Ordinance 45 as presented in second reading: Don Hubbard, nay; Bob Sadler, nay; Sharon Jordan, yes; Bruce hunter, yes; Joyce Painter, nay. Ordinance forty-five second reading did not pass.

**New Business:**

**Consider selection for Land Reuse Committee:**

Joyce Painter made a motion for the two community members to be Shane Niven and Ilene Davis, no objections motion carried.

**Consider concrete bids for Highland Ave:**

Don Hubbard received three bids for the concrete pad for the Highland garage area.

Bruce Hunter made a motion to accept K Construction for the concrete project, no objection, motion carried.

**Consider Hotel/Motel tax.**

Tabled until more information is available.

**Consider Bridge Opening Transportation:**

Mayor Uhly is researching modes of transportation for the community for the bridge opening celebration.

**Consider Purchase of Cub Cadet Mower for Water Board with Re-imbursement:**

Bob Sadler made a motion to purchase a Cub Cadet tractor and share half of the cost with the Water Department, Don Hubbard second the motion, no objections, motion carried.

**Consider Accountant Bids:**

The accountant ad did not receive any bids for the Water loop project. Mayor Becky Uhly reached out to Ben at the BHJ and he will investigate securing an accountant.

**Adjournment:**

Sharon Jordan made a motion to adjourn at 8:30P.M.

Minutes presented by Joyce Painter Recorder \_\_\_\_\_

Approved by Mayor Becky Uhly \_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

July 5, 2023 7:00PM

**Preliminaries:** Pledge to the flag and prayer lead by Greg Sheperd

**Order/Roll Call:** Mayor Becky Uhly, Vice Mayor Greg Sheperd Don Hubbard, Sharon Jordan, Bruce Hunter, Bob Sadler, Jerry Haddon Joyce Painter Recorder

**Visitors:** None

**Minutes of previous meeting:** Don Hubbard made a motion to accept the minutes as presented, no objections, motion carried.

**Correspondence:** Mayor Uhly received from Senator Manchin's office a form to fill out and return concerning the sink hole in the alley. Mayor Uhly has received a new quote for the foam on Hill Street playground due to the increase in size, the new price is \$ 35,670.00, Greg Sheperd made a motion to accept and pay the new quoted price, no objections, motion carried.

Bob Sadler inquired about rumors of gambling establishment that wants to open in the village, by law they must be one thousand feet away from schools and churches.

**Mayor's Report:** attached.

**Unfinished Business:**

**Consider Update on Alley C:** Mayor Uhly will submit the form to Senator Manchin

**Consider Water Line Extension Update:** Council has received no response to the accountant's bid so it has been resubmitted in the newspaper again.

**Consider Ordinance 45 water increase.:** The Water Board will meet and discuss this topic again. Greg Sheperd asked if a waterboard is a requirement by the PSD and at this time it will have further investigation since no answer was available.

**Consider Hotel/Motel tax:** Nancy Wildman continues to gather information for council on this matter.

**Consider Bridge Opening Transportation:** Mayor Uhly included information in the monthly newsletter regarding obtaining buses for this event for village residents. She has spoken to the school board and renting school buses is an option.

**Committee Reports:**

**Social:** Foam Fridays continue at the Third Street playground from 1:00PM-4:00PM Music in the Park will be July 15,2023 from 4:00PM-6:00PM with a variety of vendors attending.

**Playground:** Hill Street playground remains closed to the public while renovations are taking place. Joyce Painter has reached out to Valley Fencing for a new quote for the fencing project. The maintenance crew is re-installing the equipment and the final layer of crush stone has been installed by the contractor. The foam application has increased in price due to the increased play space. Joyce Painter requested a rededication and reopening celebration. Mayor Uhly tentatively set August 27,2023 as the date.

Maintenance ordered a grill for the lower shelter at Third Street Park and installed the existing grill at Lambert Park.

**Streetlights:** Sharon Jordan reported that View streetlight was out and Greg Sheperd reported that Lambert Park was out again.

**Maintenance:** Don Hubbard will inquire whether Cole Lynch will obtain the

The team have been busy with Hill Street playground assembling the equipment.

**Streets:** Bob Sadler discussed the issue of people speeding on Hill Street and if speed bumps are the solution on Hill Street for safety reasons. Bob also would like the speed limit to change to ten miles per hour in the village, this is an ordinance that will be on the agenda for the next meeting. Sharon Jordan made a motion to purchase removable speed bumps for Hill Street, no objections motion carried. Don Hubbard will talk to Chief Arthurs and look for a product to purchase.

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**New Business:**

**Consider Time Clock:** Sharon Jordan made a motion to purchase two-time clocks (one for the office and one for the garage) for the village employees, no objections, motion carried.

Joyce Painter reminded council of July committee meetings are at 6:00PM on  
July 18,2023.

## Adjournment

Sharon Jordan made a motion to adjourn at 8:20PM, no objections, motion carried.

Minutes prepared by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Becky Uhly\_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

July 18,2023 7:00PM

**Preliminaries:** Pledge to the flag and prayer lead by Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:01PM

**Present:** Mayor Becky Uhly, Don Hubbard, Vice Mayor Greg Sheperd, Sharon Jordan, Bruce Hunter, Joyce Painter, Matt Chapman, Chief Arthurs, Jerry Haddon

**Visitors:** John Niven, Valerie Smith, and Gracie Sheperd.

**Minutes of previous meeting:** Sharon Jordan made a motion to accept the minutes as correct, no objections motion carried.

Bruce Hunter made a motion to move consider ordinance forty-five to the top of the order, no objections motion carried.

### **Consider First Reading of Ordinance #45:**

John Niven and Valerie Smith presented an updated version of Ordinance 45 to the council and explained the need for a water bill increase.

Don Hubbard made a motion to accept the first reading of Ordinance 45, no objections vote as recorded.

Don Hubbard yes; Sharon Jordan yes; Bruce Hunter yes; Greg Sheperd yes; Joyce Painter yes, motion carried.

**Correspondence:** Mayor Uhly received emails (attached) from FEMA and BHJ. The EQT sent a post card of workshops in September in Moundsville, WV.

**Mayors Report:** Attached

**Treasurers Report:** Attached Sharon Jordan made a motion to accept the treasurers report and pay all bills against the Village, no objections, motion carried.

**Water Board Report** Attached Joyce Painter made a motion to accept the water board report, no objections motion carried.

**Police Report:** Attached Sharon Jordan made a motion to accept the police report no objections motion carried.

**Maintenance Report:** Jerry reported that the crew has been working on Hill Street playground, cutting grass at the other sites, and will be installing the fence at the cemetery.

**Unfinished Business:**

**Consider Update on Alley C:** Mayor Uhly has not received the letter from FEMA yet and cannot plan a groundbreaking ceremony until we receive the letter from FEMA.

**Consider Water Line Extension Update:** July 30,2023 is the deadline to secure an accountant for the project we cannot go out to bid until that process is complete.

**Consider Accountant Bids:** Tabled

**Consider Hotel/Motel tax:** Tabled.

**Consider Bridge Transportation:** Tabled

**Committee Reports:**

**Safety Committee Report:** Attached Greg Sheperd scheduled the CPR/AED class for August 22,2023 5:00PM-8:00PM

be August 19, 2023.Sharon Jordan will reach out to see if we can get funding from The Top of West Virginia for the band.

**Playground:** Hill Street playground is waiting for the foam to be installed which is on back order. Joyce Painter is getting the fencing quotes from Valley Fencing for completion by August 26,2023 and the sign for the park has arrived. **Personnel Committee report:** Attached the Personnel Committee delayed the purchase of the time clocks until further information is acquired from Matt Chapman.

**Finance committee report** Attached. The Finance committee suggested balancing the budget by moving \$159,970.00 from the following categories: \$50,000.00 from 908 playgrounds; \$50,000.00 from 977 streets; \$59970.00 from 757 sidewalks final budget \$1,284,621.00. Greg Sheperd made a motion to accept the budget revision, no objections, vote as recorded: Don Hubbard, yes; Greg Sheperd yes; Sharon Jordan yes; Bruce hunter yes; Joyce painter yes; motion carried.

**Social:** Foam Friday on August 11,2023 will be at 6:00PM-9:00 PM with school supplies giveaways. On July 15,2023 Music in the Park was held in the Firehouse due to rain and was successful, next Music in the Park will.

**Streetlights:** Sharon Jordan will contact Mon power about removing the light at third street playground since the playground lighting keeps it from coming on.



**Streets:** Street humps discussion in new business.

**New Business:**

**Consider BHJ dues:** Don Hubbard made a motion to pay the \$180.00 dues to the BHJ, no objections motion carried.

**Consider Speed Humps:** Don Hubbard researched the cost for the village which would be well over \$9000.00, tabled.

**Consider fence on Hill Street playground:** Joyce Painter contacted Tim at Valley fencing for a new quote and has not received it yet. The dedication will be August 27, 2023 at 2:00PM.

**Consider Hill Street playground rededication on August 27, 2023** Tabled

**Consider Foam Friday Back to School Event:** On August 11, 2023, 6:00PM-9:00PM Foam Friday is scheduled at the 3<sup>rd</sup> Street playground, a picnic with back-to-school supplies gives aways. Joyce Painter will purchase the supplies for the event.

**Consider transferring money donation for Land Reuse Agency:** Joyce Painter asked for a portion of the monies that had been set aside in the budget for the Land Reuse Agency be transferred to their account. The council previously budgeted \$150,000.00 for start up monies for the agency.

Greg Sheperd made a motion for \$5000.00 to be transferred immediately to the Land Reuse Agency with the remainder of \$145,000.00 to be distributed later, no objections, motion carried.

**Consider property transfer on Highland Ave and Blue Jay to Land Reuse Agency**

Joyce Painter asked for the Village of Beech Bottom to donate the parcel on Blue Jay and on Highland Ave to the Land Reuse Agency.

Don Hubbard made a motion to donate the two parcels to the Land Reuse Agency with the agency paying the deed transfer cost, no objections motion carried.

Matt Chapman amended the current ordinance to be able to donate the land, first reading 7/18/2023, Sharon Jordan made a motion to accept the first reading, no objections motion carried.

**Consider Ordinance 11 Speed in the Village:** Council discussed the ordinance and speed in the village, speed humps and a crosswalk on Hill Street playground entrance, it was tabled.

**Consider Ordinances on Web Page:** Tabled

**Consider item for city clerk silent auction.** Don Hubbard made a motion to allow Joyce Painter to purchase an item no more than \$100.00.

for the City Clerks silent auction at the Municipal Leagues conference.

Next meeting will be August 8,2023 due to the Municipal League conference.

**Adjournment**

Sharon Jordan made a motion to adjourn at 8:56PM, no objections motion carried.

Minutes by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Uhly\_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

**August 8,2023 7:00P**

**Preliminaries:** Pledge to the flag and prayer lead by Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:01PM

**Present:** Mayor Becky Uhly, Don Hubbard, Vice Mayor Greg Sheperd, Sharon Jordan, Bruce Hunter, Joyce Painter,

**Absent:** Bob Sadler, Chief Arthurs, Matt Chapman, Jerry Haddon

**Visitors:** John Niven and Valerie Smith

Sharon Jordan made a motion to move Ordinance 45 Second Reading to top of order, no objections motion carried.

### **Ordinance 45 Second Reading**

Bruce Hunter made a motion to accept the second reading on Ordinance 45, vote as follows: Don Hubbard, yes; Sharon Jordon, yes; Bruce Hunter, yes; Greg Sheperd, yes; Joyce Painter yes; motion carried.

**Minutes of previous meeting:** Don Hubbard made a motion to accept the minutes as correct, no objections motion carried.

**Correspondence:** Mayor Uhly received a letter wanting to know if we needed help with the storm sewer from Alex Mooney. Mayor Uhly received a thank you card from Daniel Dudley, Mayor of Wellsburg. Mayor Uhly received an email from the Municipal League on bills HB107 and SB1007. The Thrasher Group sent a copy of the certified bid tabulation. Mayor Uhly purchased "My Favorite Book and The Way to Go" books for \$200.00 from The Ambassador Company to be distributed to the Cornerstone Christian Academy in Beech Bottom. The village received a refund of \$1806.67 from the Division of Highways.

**Mayors Report:** Attached

**Unfinished Business:**

### **Consider Update on Alley C (new business)**

The Thrasher Group sent a copy of certified bid tabulations.

FEMA is now paying 2.88 million dollars and IJDC will pay \$162,000.00 on the project.

Mayor Uhly went over the invitation list that Thrasher sent for the groundbreaking event on August 18,2023. Mayor Uhly added suggestions from the council.

Joyce Painter purchased the paper products and Mayor Uhly and Joyce Painter wrapped the silverware to prepare for the dinner. The tent and chairs will be delivered on Thursday and the maintenance department will set up the chairs on Friday. Jaime Henderson is making posters for each year of the sink holes to illustrate the years of the project.

**Consider Water Line Extension Update** The preliminary report is almost done.

**Second Reading of Ordinance amendment to transfer land.** Greg Sheperd made a motion to accept the second reading of amendment Ordinance 54.4, third reading has been waived, no objections, motion carried. Ordinance 54.4 has been signed and filed.

**Consider Accountant Bids:**

The council received an unsealed bid from Abraham & Company, LLC accounting firm for cash flow analysis \$500.00 and \$150.00 an hour plus expenses. Sharon Jordan made a motion to accept the bid for the accountant.

**Consider Bridge Transportation:** The office is keeping track of citizens that want transportation to the bridge dedication. Tabled

**Consider Hill Street playground rededication on August 27, 2023 2:00PM:**

Mayor Uhly will send out invitations to the Haddon family for the event. Joyce Painter will make a program for the event, Greg Sheperd will speak on behalf of the Beech Bottom Fire Department. Refreshments will be served at the event.

**Consider Foam Friday Back to School Event:** Foam Friday event is from 6:00PM-9:00PM. Joyce Painter prepared sixty backpacks with school supplies and purchased hot dogs, chips, and drinks for the event. The Maintenance department will set up the foam slide and the Office will cook the hot dogs. Jamie Henderson will make the snow cones for the event.

**Consider Ordinances on Web Page**

Don Hubbard reported to put the ordinances on the web page is \$6,700.00 with \$20.00 per page for update changes. Don Hubbard will set up a zoom meeting with the company to answer questions. Don Hubbard asked for help with the home page and links. Tabled

**Committee Reports**

**Social:** Foam Friday event Friday August 11, and music in the park is August 19. Sharon Jordan is working on the Birthday Party on November 18, 2023, Noon to 2:00PM, set up from 10:00AM to 3:00PM. Sharon will contact Gary Conley for the DJ for the event.

Christmas party for the kids on December 9,2023, 10:00AM to 12:00PM. Gifts for the children shopping will be split up and be determined by the RSVP list. Christmas Senior dinner will be that night 6:00PM to 8:00PM at the church, Becky Uhly will buy those presents.

**Playground:** The Foam people will be here on August 14,2023 and we have an estimate on the new sidewalk for K Construction for \$4,685.00. Greg Sheperd made a motion to accept the estimate for the sidewalk, no objections, motion carried. The fence is installed. Don Hubbard ordered the replacement ADA swing for the Third Street playground for \$899.00 which will accommodate up to 300 lbs. One of the beach trees on Third Street playground and maintenance is going to call for replacement.

**Streetlights:** Sharon Jordan reported two lights out to the Electric company.

**Streets:** The maintenance crew is cleaning and painting the curbs. Don Hubbard would like to purchase a chipper so we can chip up limbs and trees and use it as mulch.

The crosswalk on Hill Street by the playground has been painted and looks nice. Mayor Uhly added information in the last newsletter about the crosswalk.

#### **New Business:**

##### **Consider Groundbreaking Ceremony**

Thrasher will be providing the meal, Mayor Uhly contacted Marios Restaurant to order the food. The Beech Bottom Community Church will serve the food for the event.

##### **Consider Municipal League dues:**

Sharon Jordan made a motion to pay \$199.08 for the annual dues, no objections, motion carried.

##### **Consider Office Hours**

Bruce hunter made a motion to change the office hours to 10:00AM to 3:00PM and to change Jaime Henderson schedule to 10:00AM-3:00PM.

##### **Adjournment**

Sharon Jordan made a motion to adjourn at 8:35PM, no objections, motion carried.

Minutes presented by Joyce Painter \_\_\_\_\_

Approved by Mayor Uhly \_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

August 15,2023 7:00PM

**Preliminaries:** Pledge to the flag and prayer lead by Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:01PM

**Present:** Mayor Becky Uhly, Don Hubbard, Vice Mayor Greg Sheperd, Sharon Jordan, Bruce Hunter, Joyce Painter, Chief Arthurs, Matt Chapman, Jerry Haddon

**Absent:** Bob Sadler

**Visitors:** Shania Sheperd, Tara Sheperd, DJ Lynch, Sandy Birkett, John Niven, Valerie Smith

Sharon Jordan made a motion to allow the visitors to speak before the agenda, no objections motion carried.

DJ Lynch, Tara Sheperd and Sandy Birkett. brought a complaint to council concerning the garbage at residents on 4<sup>th</sup> Street. The complaint included the presence of rats and garbage at #6 4<sup>th</sup> Street and of dog poop and tall grass at # 8 4<sup>th</sup> Street. DJ Lynch said that #6 and #8 4<sup>th</sup> Street do not pay for trash removal that the landlord pays for the service. Toys and bicycles are left in the street and the children are leaving trash where they play football.

Tara Sheperd reported that the drains on 4<sup>th</sup> Street are full of trash.

Chief Arthurs addressed the issues and informed them that both residences have been posted and if the situation still exists by Friday both residences will be fined.

**Minutes of previous meeting:** Meeting minutes from the August 8,2023 were reviewed and corrections made, Sharon Jordan made a motion to accept the minutes as corrected, no objections, motion carried.

**Correspondence:** Mayor Uhly received an email from BHJ (attached) for the Region XI Planning and Development Council Meeting on August 22,2023at 4:30PM. Mayor Uhly and council member Hubbard will be attending.

Senator Manchin sent a letter stating his office has no control over FEMA.

**Mayors Report:** Attached

**Treasurers Report:** Attached Sharon Jordan made a motion to accept the Treasures report and to pay all bills against the village, no objections motion carried.

**Water Board Report** Sharon Jordan presented the water board report, attached.

**Police Report:** Chief Arthurs presented the Police report, attached.

**Maintenance Report:** Jerry Haddon reported that the maintenance crew has dedicated hours to the Hill Street Playground project and that the concrete for the sidewalk will be completed next week. Jerry informed the council that the salt spreader will need to be serviced and that he would like to have a one-ton dump truck for the village.

**Unfinished Business:**

**Consider Water Line Extension Update** The accounting selection is complete.

**Consider Highland Ave Salt Garage:** Don Hubbard reported that Six Construction was waiting for blocks from the vendor to complete their phase of the project. Don is obtaining an estimate for the cloth dome for the salt garage and the fencing estimate is \$17,863.00.

Don also had the concrete estimate for the garage from MK Construction for \$ 26,585.00. Bruce Hunter made a motion to accept the bid for the concrete, no objection, motion carried.

**Consider Third Reading of Ordinance 45:** John Niven and Valerie Smith answered any questions concerning the proposed water increase. Bruce Hunter made a motion to accept ordinance forty-five. Vote as follows: Don Hubbard, yes; Sharon Jordan yes; Bruce Hunter yes; Greg Sheperd yes; Joyce Painter yes; motion carried. Ordinance will be posted for 30 days.

**Consider Bridge Transportation** Bridge opening date has not been announced yet.

**Consider Hill Street playground rededication on August 27,2023:** Joyce Painter made brochures for the program and have refreshments for the August27,2023 rededication. The maintenance crew will block off the parking area for the event and bring the Fire Truck. The Foam will be done on Wednesday.

**Consider Ordinances on Web Page:** Don Hubbard will have the new web page online this coming Sunday. Don received an estimate of \$6,700.00 to link all ordinances to the new web page and \$20.00 for changes to existing ordinances.

#### **Committee Reports:**

**Social:** Sharon Jordan filled out the application to use the Corner Stone Academy for the 70<sup>th</sup> Birthday event and called Gary Conley to DJ for the event on November 18,2023 for \$150.00. Foam Friday was a tremendous success and enjoyed by all.

**Playground:** A new ADA swing was ordered to replace the broken one on 3<sup>rd</sup> Street playground.

**Streetlights:** All working

**Streets:** There are two holes in the middle of the street on Hill Street in front of 428 Hill Street, Don Hubbard will look at it.

#### **New Business:**

**Consider Chipper Purchase:** Don Hubbard presented an estimate of \$2500.00 for a chipper, the council decided we could rent one when needed instead of purchasing one.



**Consider a Guard rail -on Highland Ave North End:** Council decided that a guard rail is not feasible at this time.

**Consider Fence on Highland Ave:** Greg Sheperd made a motion to approve the \$17,863.00 for the fence for the salt garage, no objections, motion carried.

**Consider donating \$20,000.00 to the LRA:** The LRA is purchasing 6 Park Ave and is asking for additional funds to complete the demolition Greg Sheperd made a motion to donate \$5000.00 at this time to the LRA, no objections motion carried.

**Consider Council Appointment to Water Board:** Mayor Uhlly appointed Sharon Jordan and Bruce hunter to the Water Board, no objection motion carried.

**Consider Action on Properties that are not paying B&O and Business Licenses:** Chief Arthurs will get with Nancy Wildman and discuss the procedure for this issue.

**Consider Fall Clean up Dumpster Day:** There will be three dumpsters available on September 18,2023 for residents that pay a water bill.

**Consider Building Enforcement Appointment:** Mayor Uhlly appointed Greg Sheperd committee chairperson, and Tom Brown as inspector and will ask for two citizen volunteers. Mayor will add the request in the monthly newsletter.

## **Adjournment**

Sharon Jordan made a motion to adjourn at 8:30PM, no objections motion carried.

Minutes presented by Recorder Joyce Painter\_\_\_\_\_

Approved by Mayor Uhlly\_\_\_\_\_

# Village of Beech Bottom

## Council Meeting

### September 5,2023 7:00PM

**Preliminaries** Pledge to the flag and prayer lead by Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:00PM

**Present:** Mayor Becky Uhlly, Don Hubbard, Bob Sadler, Vice Mayor Greg Sheperd, Sharon Jordan, Bruce Hunter, Joyce Painter, Chief Arthurs, Matt Chapman.

**Visitors:** Paul Billard, Larry Wallbrown, PJ Dalbo, Rich Krippel,

Paul Billard brought to the council's attention that Private Drive is washing down onto his property that he is developing and is requesting the village to help. Matt Chapman explained to Paul that he would need to investigate the ownership of that property and the council cannot proceed in any type of drainage construction unless they owned the property. The council could help by contacting the State Road about the storm sewer being clogged which contributes to that problem.

Larry Wallbrown said that he has been dealing with this issue at his residence as well as at the church. Larry Wallbrown has spent his monies filling in the road and putting drainage in around his house. He is also concerned about the traffic that is using Private Drive throughout the night. Larry thanked the council for keeping the community a safe place to live.

PJ Dalbo brought forth a complaint against the village.

**Minutes of previous meeting:** Greg Sheperd made a motion to accept the minutes with the correction of the Dumpster Day being held on September 16,2023, no objections, motion carried.

**Correspondence:** Mayor Uhlly received a \$750.00 re-imbursement check from Thrasher for the groundbreaking ceremony. The mayor received an email about an auditor training class on October 20,2023 at Oglebay.

The village received a thank you card from the Beech Bottom Fire Department for the money donation that purchased gear for the department.

The electrical power will be off from 8:00AM until 2:00PM on Thursday 9/7/2023 for schedule maintenance by the power company.

The Cornerstone Christian Academy will be selling mums on Saturday 9/9/2023 in front of the office.

#### **Mayors Report:**

##### **Unfinished Business:**

**Consider Water Line Extension Update** No update.

**Consider Highland Ave Salt Garage:** Don Hubbard reported that the concrete was poured on 9/5/2023 and we are getting bids for the roof on the small section.

**Consider Alley C:** Tabled waiting on the pipe.

**Consider Bridge Transportation:** Mayor Uhly has a list of people that will need transportation to the bridge event. There will be races, car cruises, Shriner cars, food trucks, bands, a DJ, and many activities. The official ribbon cutting is scheduled at 12:00PM and a local recognition ceremony at 1:00PM.

**Consider Ordinances on Web Page/ Zoom meeting.** Tabled

**Consider Fall Clean up Dumpster Day September 16,2023:** The dumpsters will arrive on Friday and will be in the village until Monday and will be located across the road from the Municipal Building

**Consider Building Enforcement Agency:** Mayor Uhly put a notice for volunteers for the building enforcement agency in the newsletter.

**Consider Budget Revision:** The budget revision took monies from the street department and moved into playgrounds to cover the renovations on Hill Street playground. Greg Sheperd made a motion to approve the budget revision, no objections, motion approved.

#### **Committee Reports:**

**Social:** No report

**Playground:** The gravel on the backside of the wall at the Hill Street playground was decreased by six inches and filled with soil and grass seed to keep the children from throwing the gravel onto the playground.

**Streetlights:** Sharon Jordan emailed the power company that the following streetlights were out or cycling, Power Park, Morels, Doug Lilly's, EZ Pool and highland Ave.

**Streets:** Bob Sadler would like to see speed humps in front of the Hill Street Park.

He has a man coming to fix the two sink holes in front of 428 Hill Street and will ask about the cost.

**New Business:**

**Consider Dump Truck Purchase;** Tabled

**Consider Donation to the BBCC Church:** Sharon Jordan made a motion to donate \$100.00 to Beech Bottom Community Christian Church for allowing the village to hold the groundbreaking ceremony luncheon in their building, no objections, motion carried.

**Consider ADA Document (Bob):** The ADA document the village must maintain in accordance with the ADA plan will consist of sidewalk maintenance.

**Consider Ordinance 6:** The mayor reported that according to Ordinance 6 we are registered with the State of West Virginia.

**Consider request for Handicap parking.** The village received a request from Terrel Bulter to establish a handicap parking on second street, Sharon Jordan made the motion, no objections, motion carried.

**Consider request for Business License Variance:** The village received a request for a variance for a building permit from Independent Enterprises Inc & Jet Jack Inc., the storm sewer contractors. Don Hubbard made a motion to approve the variance, no objections, motion carried.

**Consider 70<sup>th</sup> the Celebration.:** Council discussed the village birthday event and decided to present something to the eight family households that have been in the village for the entire 70 years. The presentation will be held in conjunction with the November 14<sup>th</sup> council meeting and the names will be in the monthly newsletter.

**Adjournment:** Sharon Jordan made a motion to adjourn at 9:13PM, no objections, motion carried.

Minutes presented by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Becky Uhly\_\_\_\_\_

**Village of Beech Bottom**  
**Council Meeting**  
**September 19,2023 7:00PM**

**Preliminaries**

Pledge to the flag and prayer lead by Greg Sheperd

**Order/Roll Call:**

Mayor Becky called the meeting to order at 7:01PM

**Present:**

Mayor Becky Uhly, Don Hubbard, Bob Sadler, Vice Mayor Greg Sheperd, Sharon Jordan, Bruce Hunter, Joyce Painter, Matt Chapman.

Absent: Jerry Haddon, Rich Arthurs

Visitors: None

**Minutes of previous meeting:**

Bob Sadler made a motion to accept the minutes as corrected, no objections, motion carried.

**Correspondence:**

Mayor Uhly received information that the nations Christmas tree this year is from a West Virginia National Forrest and will be on display throughout West Virginia before being delivered the nation's capital.

Mayor Uhly shared her copy of the bridge celebration with the council, and distributed magnets with the picture of the bridge to each member of council.

Mayor Uhly reminded everyone who is interested in attending the Auditors training on October 26,2023 to register for the event.

Mayor Uhly received a bill from the accountants for \$500.00 for the water line project and she forward it to BHJ.

**Mayors Report:** Attached

**Treasurers Report:** Attached

Sharon Jordan made a motion to accept the treasures report and pay all bills against the village, no objections, motion carried.

**Water Board Report:** Attached

The mower for the skid steer repair was \$1200.00 and Bob Sadler made a motion that the village pay half, no objections, motion carried.

**Police Report:** Attached

**Maintenance Report:** No report

**Unfinished**

**Business:**

**Consider Water Line Extension Update:**

The accountant bill was forwarded to BHJ, nothing else to report.

**Consider Bridge Transportation:**

The bus will leave the Municipal Building at 10:00AM and return at 2:00 PM.

**Consider Ordinances on Web Page:**

Tabled at this time. Greg will reach out to American Legal for more information. Don Hubbard will post on the Village's web page that ordinances are available on request at the village office during business hours.

**Consider Building Enforcement Agency:**

Tabled; Deadline is October 1 for citizens to submit that they want to be considered to serve on this committee. Next meeting will be on October 17, 2023 at 6:00PM

**Consider Salt Garage:**

Bob Sadler will meet at 8:00AM with an engineer to discuss the best solutions for the hillside slippage at the salt garage property. Becky Uhly is contacting the Electric Company about power at the site. Bruce Hunter is getting quotes on a tractor to load the salt.

**Committee Reports:**

**Social:**

Sharon Jordan will be getting candy for Halloween; Joyce Painter will purchase the hotdogs at Sams Club.

**Playground:** No report

**Streetlights:**

Sharon Jordan reported streetlights out on Third and First streets to the power company.

**Streets:**

Jerry Haddon is getting estimates for the two dips in the road on Hill Street.

**New Business:**

**Consider Seasonal Help:**

Seasonal help will end on October 1,2023.

**Consider Bids for Salt Garage Roof:** No bids were received.

**Consider BDC Dues:**

Mayor Uhly received a letter that the dues for BDC are \$972.00 and are now due, Greg Sheperd made a motion to pay the dues, no objections, motion carried.

**Consider Private Drive:**

Mayor Uhly sent a packet of pictures to the DOH which revealed that the drain under the road did not go down to the river, DOH replied that would be an easy fix.

**Consider American Legal Publishing:** Tabled

**Consider speed humps on Hill Street:**

Jerry Haddon is getting a quote on the cost to make two asphalt speed humps on Hill Street. Bob Sadler made a motion to install the two asphalt speed humps on Hill Street while the road is being fixed, no objections, motion carried.

Next month is committee meeting October 17,2023, please submit agendas to Joyce Painter by October 12,2023

**Adjournment**

Sharon Jordan made a motion to adjourn at 8:31 PM

Minutes submitted by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Uhly\_\_\_\_\_

## **Village of Beech Bottom**

### **Council Meeting**

**October 3, 2023, 7:00PM**

#### **Preliminaries:**

Pledge to the flag.

Prayer by Vice Mayor Greg Sheperd

#### **Order/Roll Call:**

Mayor Becky Uhly called the meeting to order at 7:01PM

#### **Present:**

Mayor Becky Uhly, Vice Mayor Greg Sheperd, Don Hubbard, Bob Sadler, Bruce Hunter, Sharon Jordan, Joyce Painter Recorder, Chief Rich Arthurs, Matt Chapman Solicitor, Rich Arthurs

**Visitors:** PJ Dalbo, Tara Sheperd and Sandy Birkett

PJ Dalbo inquired on the progress of his previous complaint and Chief Arthurs informed him it was in the process of being corrected. Tara Sheperd and Sandy Birkett were also present for the update.

Sandy Birkett thanked Jerry Haddon and Dale Poling for their help when she was in distress returning from the bike trail.

#### **Minutes:**

Bob Sadler made a motion to accept the minutes as corrected. no objections motion approved.

#### **Correspondence:**

Mayor Uhly received an invitation to the Jefferson County United Way Fund raiser. Mayor Uhly presented two of the books which the village purchased for the Cornerstone Academy. There will be an open house Friday at Wheeling Niippon Steel Plant in Follansbee that the Mayor and Don Hubbard will attend. Joyce Painter printed the WV Code of Ethics for everyone.

Bob Sadler said the maintenance crew held two safety training.

Matt Chapman had correspondence with the owners of the Bottoms Up property. Matt also is looking into the Nursing Home property and zoning.

Bob Sadler inquired about the garages on Hill Street and the old Anchor room property not paying B&O and business license. The letters have been sent to inform the owners about the upcoming fines.

Bob Sadler asked about the privacy of the codification process. Matt Chapman said he looked at it and it is fine.

The council had a conference call with American Legal Publishing (Rich) to discuss the codification process and supplemental schedule and updates. The base cost would be \$6500.00 for the codification, draft, legal review,



speak with their attorney which gives the village a detailed report. In addition, there is a cost for updates at the cost of \$21.00 per page. The village would receive five hard copies and an electronic word document. Prices have changed since the quote was received and Rich from American Publishing said he would honor the quoted price.

American Legal Publishing will be on next meeting agenda.

**Mayors Report:** Attached

#### **Unfinished Business**

**Consider Water Line extension Grant:** Mayor Uhly received an email last week from Ben at the BHJ stating he would be at the village office on Wednesday, October 5, 2023

**Consider Highland Ave Salt Garage:** Joyce Painter made a motion to have a roof and door put on the small section of the salt garage, Don Hubbard second the motion, no objections, motion carried. Bob Sadler will get with Jerry Haddon on obtaining the letter to enable the village to buy salt from the state.

#### **Consider Update on Alley C**

Nothing new to report.

**Consider Building Enforcement Agency Appointment:** The council received a request from Shane Niven to be considered to serve on the Building Enforcement Agency. Greg Sheperd inquired if Shane could serve on the LRA and the Building Enforcement Agency, Matt Chapman said it would not be a conflict of interest. Bruce Hunter made the motion to accept Shane Nivens request to join the building enforcement agency, Sharon Jordan second the motion, no objection motion carried.

#### **Consider Dump Truck: Tabled**

**Consider Tractor for Salt Garage:** Jerry Haddon will get three quotes for a tractor for the salt garage.

#### **Committee Reports:**

**Social:** Kids Christmas Party will be held on December 16, 2023 12:00PM-2:00PM at the Beech Bottom Fire Hall. Seniors' Christmas dinner will be December 9, 2023. 5:00PM to 7:00 PM.

**Playgrounds:** Don Hubbard is finding out why the ADA swing for the Third Street playground has not arrived yet.

Sharon Jordan called to have the port-a john removed from the playground area on November 1, 2023.

**Streetlights:** Sharon Jordan reported the three streetlights out, Third Street, EZ Pool area and Lambert Park.

**Streets:** The sink holes on Hill Street were dug up and there was no water leak, once the ground settles it will be paved. Two speed bumps were created by the playground to slow the traffic down on Hill Street.

**New Business:**

### **Consider Hot Spot**

Joyce Painter purchased candy, hot dogs, chips, and Sharon Jordan bought additional candy for the event. Mayor Uhly will order the treat bags and the tablecloths for the event. The mayor asked for volunteers for two dozen cupcakes for the Halloween event that will be at the Fire House on October 31, 2022 6:00PM-8:00 PM. We should meet at 5:00PM to set up for the event.

Adjournment: Sharon Jordan made a motion to adjourn at 8:51 PM, no objections, motion carried.

Minutes presented by Joyce Painter Recorder \_\_\_\_\_

Approved by Mayor Uhly \_\_\_\_\_

**Village of Beech Bottom**  
**Council Meeting**  
**October 17 ,2023 7:00PM**

**Preliminaries:** Pledge to the flag and prayer lead by Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:23PM

**Present:** Mayor Becky Uhly, Don Hubbard, Bob Sadler, Vice Mayor Greg Sheperd, Sharon Jordan, Bruce Hunter, Joyce Painter, Chief Arthurs, Jerry Haddon

**Absent:** Matt Chapman

**Visitors:** Tara Sheperd

Tara informed the council that Huntington bank was offering 5.4% on CDs at this time. Tara also inquired about fire hydrant markers and if they are available since snow plowing would be happening soon. Tara wanted an update on the trash issue on 4<sup>th</sup> Street. Chief Arthurs has spoken with the residents on Fourth Street.

**Minutes of previous meeting:**

Greg Sheperd made a motion to accept the minutes, no objections motion carried.

**Correspondence:**

Mayor Uhly received a thank you card from Cornerstone Christian Academy for the bridge magnets.

Mayor Uhly received a thank you card from the family of Twig Watson for the funeral flowers.

Mayor Uhly received a payment schedule for the sewer project.

Mayor Uhly needs the square footage of the salt garage (12,000 sq foot) for insurance purposes and the value for the contents will be added as we get the vehicles.

Right aways for sewer project are in the safe.

**Mayors Report:** Attached

Mayor Uhly changed the frequency of meetings for the Building Enforcement Agency, it will be held monthly on the first council meeting at 6:00PM. The Finance Committee will be held monthly at 6:30PM before the second council meeting. The Land Reuse Agency will meet on the fourth Tuesday of the month at 6:00PM.

**Treasurers Report:**

Don Hubbard presented the treasures report, Bob Sadler made a motion to accept the treasures report and pay all bills against the village, no objections motion carried.

**Water Board Report:**

The new water rates have been approved by the state.

The lead and cooper samples had no hits.

**Police Report:** Attached

Chief Arthurs said a training for Court Clerk is \$120.00 for a virtual training on November 13,2023

**Maintenance Report:**

Mayor Uhly has obtained jersey barriers for the salt garage area.

Jerry Haddon ordered a ton of asphalt to fix areas in the village and the salt spreader needs a chain and will check into obtaining a new spreader.

**Consider Alley C:**

The pipe has arrived and construction will begin the first week of November.

**Consider Water Line Extension Update:**

Elani Knight attended the October 5,2023 Waterboard meeting and said they will be going out to bid in February/March 2024 period.

**Consider Highland Ave Salt Garage Update on Roof**

Construction of the salt garage roof will start the week of November 6, 2023.The

State Road approved fifteen tons of salt for the village to purchase.

**Consider Ordinances on Web Page Purchase:**

Tabled until January/ February period.

**Committee Reports:**

**Social:**

Halloween "Hot Spot" at the firehouse on October 31<sup>st</sup>, 6:00PM-8:00PM

Christmas Party sign up deadline is December 1,2023.

**Playground:**

The ADA swing for the Third Street playground is on back order.

**Streetlights:**

Sharon Jordan reported two lights out, one on Viderman Drive and Old Ez Pool.

**Streets:** Don Hubbard is looking at maps to determine if we can install catch basins on Hill Street. Bump signs have been ordered for Hill Street. Don also ordered hard hats, if we enter the sewer line project site you must wear a hard hat.

**New Business:****Consider Budget Revision:**

Don Hubbard presented Budget revision #3 to council, moving \$50,000.00 from streets to playgrounds. Sharon Jordan made a motion to accept the revision, no objections motion carried.

**Consider Beautification Fund:**

The village received monies for a beautification fund from the Grampa family in memory of their loved one.

**Consider Brush Removal:**

Jerry Haddon will get a quote for brush removal at Lambert Park.

**Consider Vehicle for Salt Garage:**

Jerry Haddon presented tractor estimates for the salt garage.

Sharon Jordan made a motion to let Jerry Haddon purchase the tractor with cab, spreader and metal building, no objections motion carried.

**Consider Building Enforcement Agency:**

The agency held its meeting on November 7,2023 and will continue to issue fines for non-compliant owners.

**Consider Personnel Committee Report:**

Seasonal help ended on October 1,2023.

**Consider Finance Committee report.:**

Budget revision #3 presented to council to move monies from streets to playgrounds (\$50,000.00).  
Don also presented to council to put \$2000.00 a month in CDs for capital improvements.

**Consider Safety Committee Report:**

Speed bumps were installed on Hill Street. Safety training was conducted on ladders and winter hazards and the ADA transition plan will be presented to the council at the next meeting.

**Adjournment**

Sharon Jordan made a motion to adjourn at 9:01PM, no objections motion carried.

Minutes presented by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Uhlly\_\_\_\_\_

**Village of Beech Bottom**  
**Council Meeting**  
**November 7,2023 7:00PM**

**Preliminaries:** Pledge to the flag and prayer lead by Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:02PM

**Present:** Mayor Becky Uhly, Don Hubbard, Bob Sadler, Vice Mayor Greg Sheperd, Sharon Jordan, Bruce Hunter, Joyce Painter, Kristen Richmond Siranovic, Matt Chapman

**Visitors:** PJ Dalbo

PJ wanted updates on his previous complaints against the village. PJ was informed by Kristen that the judge had cancelled the last hearing on the issues and she would let him know when it was rescheduled.

**Minutes of previous meeting:**

Minutes were reviewed and Greg Sheperd made a motion to accept the minutes as presented, no objections, motion carried.

**Correspondence:**

Mayor Uhly and Treasurer Don Hubbard attended the auditors training and learned that all bills must be reviewed before paying them.

Mayor Uhly received \$500.00 for the Beautification fund in memory Melinda Grumpa Bronchik.

Mayor Uhly received several correspondences and they are attached.

**Mayor's Report:** Attached.

**Consider Alley C:**

Mayor Uhly received change orders on the project. The pipes with manholes are a different type and reduced the cost to \$50,000.00 and Thrasher's cost increased under Amendment 2. Sharon Jordan made a motion to allow the mayor to sign change orders as needed for the duration of the project, no objections, motion carried.

Bob Sadler spoke with the contractor about pricing replacement of two catch basins and tying them in and blacktop in front of the church while they are doing this project.

Starting Monday, the water in the alley and the surrounding residents will be shut off intermittently between 9:00AM-4:00PM as a precautionary measure. The village will provide drinking water to those affected.

In December, the project will be 26% completed.

#### **Consider Water Line Extension Update:**

The funds have not been released yet.

#### **Consider Highland Ave Salt Garage Update on Roof:**

The salt garage roof will start next week, the tractor has been purchased and the alt spreader chain was replaced.

#### **Kids Christmas Party:**

Mayor Uhly will advertise the party in the newsletter, with reservations due on December 1, 2023. The party will be at the Beech Bottom Firehall 12:00PM-2:00PM. There will be a Santa with gifts for the children, a goodie bag and lunch will consist of pizza/ drinks and chips.

Each member of the council will be assigned to shop for gifts for the children.

**Senior Christmas Party:** Mayor Uhly will advertise the party in the newsletter, with reservations due on December 1, 2023. The senior party will be held at the Beech Bottom Community Christian Church with the women of the church providing the meal. Mayor Uhly will shop for the senior gifts. The party will be on December 9<sup>th</sup>, 5:00PM -7:00PM and the entertainment will be Marvin White.

#### **Committee Reports:**

##### **Social:**

The "Hot Spot" was a success at Halloween, all enjoyed the event. Christmas parties are the next event on the calendar.

##### **Playground:**

The flowers were planted at the Hill Street playground and Joyce Painter reported the grass on the Hill Street playground needs cut.

##### **Streetlights:**



Sharon Jordan reported the last light on Hill Street was not working and has been reported to the electric company.

**Streets:** Nothing to report.

**New Business:**

**CONSIDER REPORT OF BLDG ENF AGENCY:**

Greg Sheperd reported that the Building Enforcement Committee met and is implementing fines on two additional properties for non-compliance with orders. The committee also closed two properties that the work was completed on.

**CONSIDER END OF YEAR PAY ADJUSTMENT:**

Greg Sheperd made a motion to make an end of year pay adjustment of \$300.00 on November 22 pay to each employee, Bob Sadler second the motion, no objection, motion carried.

**CONSIDER PHONE REIMBURSEMENT:**

It was brought to the mayor's attention that Jamie Henderson and Cole Lynch were not getting phone reimbursements and with the new water billing process they are using their personal phones for the village business. Sharon Jordan made a motion to include both Jamie and Cole in the phone reimbursement process, no objections, motion carried.

**CONSIDER PROPERTY TAX SALE:**

Mayor Uhly received a list of properties that would be included in the tax sale which will occur in the Spring.

**CONSIDER BEAUTIFICATION DONATIONS:**

The village is receiving monetary donations for the beautification fund and would like to have input from the council about projects we would like to do through this fund. Some suggestions were new welcome to Beech Bottom signs along route 2 and a fountain the circle in front the 3<sup>rd</sup> Street playground.

**CONSIDER BRUSH CLEARING ESTIMATE:**

Mayor Uhly received a bid from Steve Buck to clear the brush in Lambert Park \$3000.00 maximum, Park Ave Hillside brush removal, \$1800.00 and 375.00 drain clean out.

Sharon Jordan made a motion to have the brush removal, drain cleaned out completed by Steve Buck, no objections, motion carried.

**CONSIDER GRASS CUTTING ESTIMATE:**

Mayor Uhly received an estimate of \$170.00 per cut for both parks grass cutting next year from Steve Buck. Sharon Jordan made a motion to have Steve Buck cut both parks for \$170.00 per cut for next summer, no objections, motion carried.

**CONSIDER LRA AND BLDG ENF PAPERWORK ETC:**

Mayor Uhly presented a stipend of \$100.00 for Jamie Henderson (Building Enforcement paperwork) and Nancy Wildman (LRA paperwork) being added to their regular job duties.

Bruce Hunter also suggested citizen's seats on committees be paid \$50.00 reimbursement, \$25.00 being on committee and \$25.00 per meeting. (Linda Polen, Shane Niven, and Ilene Davis). Greg Sheperd made a motion to pay the citizens seats the \$25.00= \$25.00 per meeting, Jamie, and Nancy \$100.00 per month for their committee duties, no objections, motion carried.

**Consider Resolution of Workers Comp:**

Don Hubbard asked for a voice vote from the council whether they wanted to be added to the village's workers comp insurance:

Don Hubbard no, Sharon Jordan no, Bob Sadler no, Bruce Hunter no, Greg Sheperd no, Joyce Painter no, Becky Uhly no.

**Consider Hotel / Motel Tax:**

A copy of the purposed Motel/Hotel ordinance #57 was read during the council meeting. Bob Sadler accepted the first reading of ordinance #57, no objections, motion carried.

**Adjournment:**

Sharon Jordan made a motion to adjourn the meeting at 8:36 PM, no objections, motion carried.

Minutes presented by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Uhly\_\_\_\_\_

**Village of Beech Bottom**  
**Council Meeting**  
**November 21, 2023, 7:00PM**

**Preliminaries:** Pledge to the flag and prayer lead by Greg Sheperd

**Order/Roll Call:** Mayor Becky called the meeting to order at 7:10PM

**Present:** Mayor Becky Uhly, Don Hubbard, Vice Mayor Greg Sheperd, Sharon Jordan, Joyce Painter, Kristen Richmond Siranovic. Matt Chapman

**Absent:** Bob Sadler, Bruce Hunter, Jerry Haddon,

**Visitors:** Ben from BHJ

Greg Sheperd made a motion to move Alley C to immediate discussion, no objections, motion carried.

Ben presented the first drawdown for Becky to sign, copy attached.

**Minutes of previous meeting:** Sharon made a motion to accept the minutes with the following corrections: spelling of names Grampa and Polland, no objections, motion carried.

**Correspondence:** Don Hubbard received a paper for everyone to choose if they want Workers Comp, every person signed whether they wanted to be protected by Workers Comp.

Mayor Uhly was informed that the Kiwanis club was not doing luminaires this year but Franklin Fire Department, Greg Sheperd made a motion to have the mayor order the luminaires from the Franklin Fire Department, no objections, motion carried.

Altmeyer Funeral Home sent the donations from the Grampa funeral \$2487.18 with about \$200.00 in direct money donations.

**Mayor's Report:** Attached.

**Treasurers Report:** Attached.

Greg Sheperd made a motion to accept the treasurer's report and pay all bills against the village.

**Water Board Report:** Attached

**Police Report:** Attached

Kristen Siranovic cancelled court this month, she finished her training and learned that there is more that she needs to do when filing cases. Kristen said we have not taken any monies so we should be all right.

Kristen feels that the village would benefit from hiring another part-time police officer to help with code enforcement.

**Maintenance Report:** Attached

**Old Business:**

**Consider Alley C:** Moved to visitors.

**Consider Water Line Extension Update:**

Waiting for approval from HUB from Angela Dyer.

**Consider Highland Ave Salt Garage Update (Roof & Equipment):**

The metal garage will be installed November 28,2023 and the shingles are being installed this week. The tractor has been delivered and we have 48.7 tons of salt, plus three pallets already delivered.

**Consider Update on both Christmas Parties:**

Senior Christmas party is December 9,2023 and we will deliver meals to the shut-ins at 4:00PM. Menu includes turkey, mashed potatoes and gravy, green beans, rolls and salad. Mayor Uhly will order a cake for dessert.

Kids Christmas party has had little response and if we do not get at least thirty reservations we will not hold the event.

**Committee Reports:**

**Social:**

Christmas parties discussed previously.

**Playground:**

No report.

**Streetlights:**

Sharon Jordan reported two streetlights out to the electric company.

**Streets:**

No report.

**New Business:**

**Consider Building Enforcement Code Agent position:**

The agency reviewed all open cases and closed two cases. The agency is taking two properties to court for noncompliance.

**Consider Finance Committee report.**

The finance committee discussed the code enforcement position and that they would suggest an hourly rate of \$15.00 an hour. Don Hubbard is still working on the issues with Muni link billing. The discussion of splitting the bills with the water department with the intent to combine bills in the future.

**Consider Sponsoring Wrestling Trophy:**

The village was asked to sponsor a trophy for the Junior Wrestling League. Greg Sheperd made a motion to sponsor a trophy up to \$75.00, no objection motion carried.

**Adjournment:**

Sharon Jordan made a motion to adjourn at 8:08PM, no objections, motion carried.

Minutes presented by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Uhlly\_\_\_\_\_

**Village of Beech Bottom**  
**Council Meeting**  
**December 5, 2023, 7:00PM**

**Preliminaries:**

Pledge to the flag Prayer by Greg Sheperd

**Order/Roll Call:**

Mayor Becky Uhly called The Village of Beech Bottom regular council meeting to order at 7:07P.M.

Present: Mayor Becky Uhly, Greg Sheperd Vice-Mayor, Don Hubbard, Sharon Jordan, Bob Sadler, Bruce Hunter(telephone), Joyce Painter Recorder, Matt Chapline Solicitor.

Visitors: None

**Minutes of previous meeting:**

Correction of Building Enforcement Report, Sharon Jordan made a motion to accept the minutes as corrected, no objections, motion carried.

**Correspondence:**

Mayor Uhly received a report from BHJ: The 2024-2029 Economic Outlook and Beech Bottom water line project was number one.

Mayor passed around the Christmas card list of addresses to inquire if she missed anyone.

Mayor Uhly emailed Muni Link about the caller ID stating a Pennsylvania number and if it could be change, Muni Link cannot change the caller ID.

Mayor Uhly received the Telephone agreement for AAC warranty for January 2024 for \$250.00 a year, Greg Sheperd said it's a contract renewal.

Bob Sadler said he and Nancy Wildman have been sending out letters about the B&O taxes on the McCoy property with no response. The mayor told bob to check with Chief Rich Arthurs about the next steps.

Bob also informed the council that Rachel (Old Anchor Room Property) refuses to fill out his B&O tax forms claiming he makes no money on the renters.

**Mayors Report:** Attached

**Old Business:**

**Consider Alley C:**

On May 5, 2023 they held a construction meeting at the village office. The pipe is 55% complete and they had two options for the inlets and the mayor and Bob Sadler chose the screen with man door option. The mayor and Bob also asked for bids on the basin in front of the church since it was not included in this project.

**Consider Water Line Extension Update**

Nothing new should go out to bid in February/March time.

**Consider Update on both Christmas Parties:**

The senior party is December 9, 2023 and Jaime Henderson, Michelle Lelless and Sharon Jordan will deliver the dinner to the shut ins. The kids party will be December 19 at the firehouse with DeFelice pizza, sugar cookie decorating, Santa and gifts.

**Consider Police Officer or Ordinance Code Enforcement Officer:** Tabled

**Committee Reports:**

**Social:**

Christmas parties discussed.

**Playground:**

Bob Sadler mentioned the wall is cracking and does not have expansion joints and the wall in front of the office does not either, Triple H. did both. Bob asked the construction team for an estimate to cut the wall and install joints. Bob also said that a mural, a fountain, and benches are possibilities to share with the Grampa family for using the monies that were donated.

**Streetlights:**

Sharon Jordan reported light out on Blue Jay and Carolina to the electric company.

**Streets:**

No report

**New Business:**

**Consider Contractor Luncheon:**

Mayor Uhly would like to have a luncheon for the construction workers catered by Marios. Sharon Jordan made a motion to provide a lunch to the construction team, no objections, motion carried.

**Consider Building Enforcement Committee report.**

The agency will continue fining property owners for non-compliance and take two property owners to court. On the next agenda for the council's consideration will be 450 Hill Street.

**Consider combining Budgets for 2025**

Combining the water department and the village in Quick Books needs more information. Don Hubbard will inquire with the State Auditors office on the matter. Ordinance #10 Waterboard would have to be changed to reflect any changes to the structure of the combining both the village and the water board.

Mayor Uhly informed council that the hillside on Park Ave was completed by the contractor but the tree that has all the vines on it needs to have the vines removed. Don Hubbard will get with the maintenance department and have them cut the vines at the six-foot height which will kill the rest of the vines.

Greg Sheperd inquired about closing Alley C from route 2, which is tabled until next meeting.

Hotel tax second reading will be on next agenda.

Don Hubbard also stated that all the maintenance workers completed the tractor safety test and had operation time on the new tractor.

**Adjournment**

Sharon Jordan made a motion to adjourn at 8:28PM

Minutes submitted by Joyce Painter\_\_\_\_\_

Approved by Becky Uhly\_\_\_\_\_



# **Village of Beech Bottom**

## **Council Meeting Agenda**

### **December 19,2023 7:00PM**

#### **Preliminaries:**

Pledge to the flag Prayer by Greg Sheperd

#### **Order/Roll Call:**

Mayor Becky Uhly called The Village of Beech Bottom regular council meeting to order at 7:00P.M.

**Present:** Mayor Becky Uhly, Greg Sheperd Vice-Mayor, Don Hubbard, Sharon Jordan, Bob Sadler, Bruce Hunter, Joyce Painter Recorder, Matt Chapline Solicitor. Chief Arthurs, Jerry Haddon

**Visitors:** Ralph Plants, Jane Cunningham, Otis Baker, Ben from BDC

Mayor Uhly presented checks to the winners of the Christmas decorating contest as follows: Ralph Plants- first place, Jane Cunningham- second place, and Otis Baker- third place.

Greg Sheperd made a motion to move Alley C on the agenda to the top of the order, Don second, no objections, motion carried.

Ben from the BDC presented the second draw down on the sewer project (attached) for approval and payment. Bruce hunter made a motion to accept the draw down, Don Hubbard second the motion, no objections, motion carried.

Ben informed the council that he is waiting for a response from HUD regarding the waterline project.

#### **Minutes of previous meeting:**

Greg Sheperd made a motion to accept the minutes as presented, no objections, motion carried.

#### **Correspondence:**

Mayor Uhly received several thank you cards from village residents for the Christmas parties (attached)

The BHJ sent a letter stating they are going digital and will be sending packets out through email. Don Hubbard and mayor Uhly will be our representatives for the BHJ.

**Mayors Report: Attached**

**Treasurers Report: Attached**

**Water Board Report: Attached**

**Police Report: Attached**

Chief Arthurs reported that he is working with Nancy Wildman on the Mccoy properties for B&O taxes delinquency.

**Maintenance Report:**

Salt storage and building are locked and the gates are locked, everyone has keys and Jerry will have keys made for the lockbox. Jerry Haddon reported the need for gravel or shavings needed for around the jersey barriers around the salt garage. Currently the salt is being covered to keep out of the weather and it will take approximately ten minutes to have the truck loaded with salt when needed. The electrical work for the salt garage is still being completed.

**Unfinished Business:****Consider Update on Alley C:**

Alley C is completed and the rest of the pipe will be completed by the middle of January.

**Consider Water Line Extension Update:**

Waiting for a response from HUD.

**Consider Hotel/Motel tax ordinance.**

Table second reading until January.

**Consider chop saw split with water department.**

A chop saw is needed for the village and the water department usage, Greg Sheperd made a motion to split the cost between the village and water department, no objections motion carried.

**Consider additional police officer. For code enforcement:**

After a discussion with Chief Arthurs the council decided to table.

**Consider bids on expansion joints on the wall in the playground.**

Tabled.

**Consider telephone contract.**

Greg Sheperd made a motion to accept the contract renewal, (Don Hubbard -yes, Bob Sadler-yes, Sharon Jordan- yes, Bruce Hunter- yes, Joyce Painter-yes) no objections, motion carried.

**Consider combing budgets for 2025.**

Don Hubbard contacted the State for information on combining the water department with the village and it is not allowed.

**Social:**

Sharon Jordan reported the Christmas parties for the seniors and the kids were great successes and everyone had fun.

**Playground: No report**

**Streetlights:**

Sharon Jordan reported Miller Hollow and Highland Avenue streetlights to the electric company.

**Streets: No report**

**New Business:**

**Consider Finance committee report.**

Greg Sheperd reported the Finance committee would like council to consider donations to the church and fire department \$200.00 for the use of their buildings for the Christmas parties and \$100.00 for Santa for the kids' party, Bob Sadler made a motion to make such donations, no objections, motion carried.

The committee will be working on the 2025 budget at the next meeting in January.

**Consider mill snow removal.**

Jerry Haddon walked the area that the mill wanted the village to plow and determined that it would not be feasible for the village to do. The council discussed and decided that in the past we have declined others for plowing and declined the mills proposal for plowing.

**Adjournment**

Sharon Jordan made a motion to adjourn at 8:01PM, no objections, motion carried.

Minutes presented by Joyce Painter Recorder\_\_\_\_\_

Approved by Mayor Becky Uhly\_\_\_\_\_

